



St. Paul College

Behind VTC Ground, Ashelepada,
Near Ganpati Mandir, Ulhasnagar – 421004.

(Affiliated to University of Mumbai)

NAAC Accredited

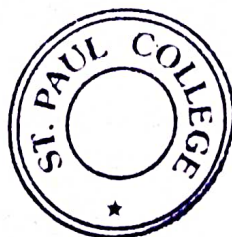
COLLEGE DEVELOPMENT COMMITTEE

Committee Objective:

The main objective of college development committee (CDC) to prepare overall comprehensive development plan of the college in annual basis like academic, placement, infrastructure, administrative, and admission growth.

Role and Responsibility:

1. Prepare overall teaching program or academic calendar of the institute
2. Recommend to the management regarding new add on modules and additional to concert with HoD of departments
3. Specific recommended to management regarding research and consultancy activities in college
4. Recommended and take action to use an effective use of ICT in campus
5. To promote a FDP for Teaching Improvement of faculty
6. Prepare financial budget of the college and the same for approval
7. Prepare students and employee welfare scheme in the institute
8. Review the report and monitoring the process of all existing committee in half yearly basis
9. Review the IQAC Report and change suitable action or recommendation
10. Track all activity of students and staff regarding undisciplined / or other activity which is not beneficial for the institute.





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COLLEGE DEVELOPMENT COMMITTEE

Committee Composition

The following are members of College Development Committee:

Sr.no.	Name	Desgination
1	Mr.Shambunath Pal	President
2	Dr. Sanjaykumar Pal	Secretary
3	Dr .Antony Lawrence	Principal
4	Mrs .Sharaya Gupte	Head of the Department
5	Miss.Amelia Antony	IQAC Co-ordinator, Co-ordinator(B.com B&I) and Counsellor
6	Mrs Muskan Jeswani	Co-ordinator(BMS)
7	Mrs Harjeet Kaur	Co-ordinator(B.com A&F)
8	Mrs Srishti Masand	Co-ordinator(B.com)
9	Mrs Jagruti Chaudhari	Registrar
10	Mr.Eknath Padhare	Local Representative
11	Mrs Shraddha Patil	Social Service
12	Mr.Gul Advani	Industrialist
13	Mr.Manish Gond	Alumni
14	Mr.Sarvesh Patil	President Student Council
15	Miss.Sneha Mishra	Secretary Student Council



St. Paul College

(Affiliated to : University Of Mumbai)

B. Com, BMS, B & I, A & F**Behind VTC Ground, Nr. Ganpati Mandir, Ashele Pada, Post : Ulhasnagar, Thane - 421 004.**Date 22/06/2020

No.

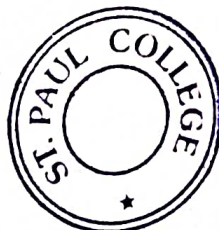
All the members of College Development committee are hereby informed that Meeting of the committee will be held on 25th June, 2020 at 4:00pm. The meeting will be on Zoom platform, all the members should attend this meeting as per the schedule.

Agenda of the meeting:

1. Adoption of the policies and strategies by the College due to shift from offline to online mode of working for Academic Year 2020 – 2021
2. Perspective plan for the Academic year 2020-21
3. Budget for the Academic Year 2020 - 2021
4. Discussion regarding Installment facility for the Academic year 2020-21
5. Admission of the Students at Second- & Third-Year Levels for Academic Year 2020-21
6. Declaration of the Results of First- & Second-Year level Students for Academic Year 2019 - 2020
7. Restructuring of Internal Quality Assurance Cell (IQAC) from Academic Year 2021 – 2022 onwards
8. Appointment of new IQAC co-ordinator
9. Any other matter with the permission of Chair

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1	Mr.Shambunath Pal	President
2	Dr. Sanjaykumar Pal	Secretary
3	Dr .Antony Lawrence	Principal
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15	Miss.Sneha Mishra	Secretary Student Council

Principal
Dr. Antony Lawrence



Secretary
Dr. Sanjaykumar Pal



PAL SIKSHAN SANSTHA
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COLLEGE DEVELOPMENT COMMITTEE

Minutes of the meeting -I (2020-21)

Date: 25th June, 2020
Time: 4.00 pm.
Source: Zoom

Minutes of the meeting:

The 1st meeting of College Development Committee for the Academic Year 2020- 2021 commenced at 4:00 p.m. through Zoom app in presence of the listed members. Principal welcomed everyone and asked Mr.Sanjaykumar Pal (Secretary) to head the meeting.

1. Adoption of the policies and strategies by the College due to shift from offline to online mode of working for Academic Year 2020 - 2021:

Members were informed that St Paul college has started academics via Online session after conducting various meetings and training the faculty. Students are enjoying this way of learning and parents are also appreciating.

- There should be one common platform for LMS.
- Learner should get advantage of attending lecture at their space & time.
- Lecture sessions should be interactive. Some question answer sessions should be there in between the lecture so that we come to know whether the learner is actually attending the lecture.

2. Perspective plan for the Academic year 2020-21:

- New Programmes

Sr.no.	Name of Programmes
1	M.Com(Accountancy)
2	M.Com. (Management)
3	BSC(IT)

College has proposed above mentioned programmes from the academic year 2021 - 2022.

- There should be increase in the use of ICT in teaching and learning.

3. Budget for the Academic Year 2020 - 2021:

An Income and Expenditure statement for Academic Year 2019 - 2020 & Budget for Academic Year 2020 - 2021 was presented before the members. They suggested some changes in the statement and the final copy of the accepted budget is attached along with.

4. Discussion regarding Installment facility for the Academic year 2020-21:

The members were informed that the fees for academic year 2020- 2021 will be constant. Also Due to Covid-19, the management decided to provide Installment facility to the students Semester wise.



5. **Admission of the Students at Second- & Third-Year Levels for Academic Year 2020-21:**
The members were satisfied with the progress in the admissions and commented that if students are taking admission in spite of pandemic situation then it is good sign and proves the brand value of the College.

6. **Declaration of the Results of First- & Second-Year level Students for Academic Year 2019 - 2020:**

The results of First- & Second-Year Students for Academic Year 2019 - 2020 were presented before the members. The Results were declared as per the Rules of Assessment & Evaluation given by the Mumbai University.

7. **Restructuring of Internal Quality Assurance Cell (IQAC) from Academic Year 2021 - 2022 onwards:**

The Principal in consultation with all Heads and Coordinators and other members, decided to reconstitute Internal Quality Assurance Cell (IQAC) as follows:

Sr.no.	Name of IQAC member	Designation
1	Dr. Antony Lawrence	Chairperson
2	Mr. Avadhoot Kanade	Member
3	Mrs. Sharayu Gupte	Member
4	Ms . Amelia Antony	Member
5	Mrs. Muskan Jeswani	Member

8. **Appointment of new IQAC co-ordinator:**

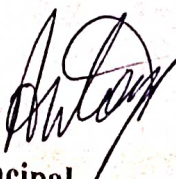
The Principal in consultation with all Heads and Coordinators and other members, decided to appoint new Internal Quality Assurance Cell (IQAC) Ms. Amelia Antony.

Role of IQAC Co-ordinator:

- To coordinate the dissemination of information on various quality parameters of higher education
- To coordinate the documentation of the various programmes / activities leading to quality improvement
- To coordinate the quality-related activities of the institution
- To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
- To coordinate the timely and efficient execution of the decisions of IQAC committee

9. **Any other matter with the permission of Chair**

Committee members were asked to plan and strategize Academic Calendar as per the University of Mumbai terms of arrangement circular.


Principal
Dr. Antony Lawrence


Secretary
Dr. Sanjaykumar Pal



Pal Shikshan Sanstha's

Tel. (0251) 2580396

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B. Com, BMS, B & I, A & F

Behind VTC Ground, Nr. Ganpati Mandir, Ashele Pada, Post : Ulhasnagar, Thane - 421 004.

No.

Date 10/12/2020

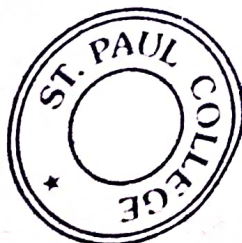
All members of College Development Committee are hereby informed that Meeting of the Committee will be held on 12th December, 2020 at 11.00am. The meeting will be held physically in G2 Room; however, all the members should attend this meeting as per the schedule.

Agenda of the meeting:

1. Confirmation of minutes of the earlier meeting held on 25th June, 2020.
2. Result analysis of Final year.
3. Preparation of AQAR 2019-20.
4. Revised Mission and vision statement.
5. Changes in infrastructure
6. Any other matter with the permission of Chair.

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3	Dr. Antony Lawrence	Principal
4	Mrs. Sharaya Gupte	Head of the Department
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Principal
Dr. Antony Lawrence



Secretary
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COLLEGE DEVELOPMENT COMMITTEE

Minutes of the meeting –II (2020-21)

Date: 12th December, 2020
Time: 11.00am
Venue: G2

Minutes of the meeting:

The College Development Committee for the Academic Year 2020- 2021 commenced at 11am in G2 room in presence of the listed members. Principal welcomed everyone and asked Mr.Sanjaykumar Pal (Secretary) to head the meeting.

1. Confirmation of minutes of the earlier meeting held on 25th June, 2020:

Minutes of the earlier meeting of CDC held on 11th July 2020 were read and modified as suggested by the members. The rectified Minutes along with the relevant documents have been sent to the Members for approval.

2. Result analysis of Final year:

The Result analysis of Final year was presented before the members. The Members suggested presenting previous exam's Percentage for Comparison.

3. Preparation of AQAR 2019-20:

The IQAC Coordinator – Ms. Amelia Antony gave a brief review of AQAR Preparation. The process of data collecting has been initiated. Some policies were missing have now been framed. The Committee suggested not hurrying in uploading the Data. Once the data is ready a Criteria wise presentation and updated report to be sent to the IQAC committee for their suggestions.





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Date 25/03/2021

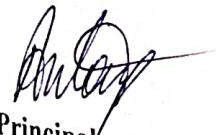
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All members of College Development Committee are hereby informed that Meeting of the Committee will be held on 31st March, 2021 at 12.00noon. The meeting will be held physically in G2 Room; however, all the members should attend this meeting as per the schedule.


Agenda of the meeting:

1. Confirmation of minutes of the earlier meeting of CDC held on 31st July 2021:
2. MOU with Brightwayz and Career Jyoti Education
3. Commencement of various activities for Green Audit
4. Budget for the academic year 2021-2022
5. Feedback from stakeholders: Alumni, Parents, Employers & Students
6. Any other matter with the permission of Chair.

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COLLEGE DEVELOPMENT COMMITTEE

Minutes of the meeting –III (2020-21)

Date: 31st March, 2021

Time: 12.00noon

Venue: G2

Minutes of the meeting:

The College Development Committee for the Academic Year 2020- 2021 commenced at 12:15pm in G2 room in presence of the listed members. Principal welcomed everyone and asked Mr.Sanjaykumar Pal (Secretary) to head the meeting.

1. Confirmation of minutes of the earlier meeting of CDC held on 31st July 2021:

Minutes of the earlier meeting of CDC held on 31st July 2021 were confirmed unanimously

2. MOU with Brightwayz and Career Jyoti Education:

Members were informed about the MOU signed with the Brightwayz and Career Jyoti Education for the purpose of Offering a path to the college students and; Participation in collaborative professional development and training initiatives; Participation in collaborative research and development projects. It was suggested to highlight the Collaboration on the College Website.

3. Commencement of various activities for Green Audit:

Members were informed about the Initiatives being taken by the College for the Green Environment with the help of Environment Consultants such as: 1. Composting, E-waste collection, Nursery plantation, Rainwater harvesting, Solar Energy,. 2. Green Audit, Energy Audit & Environment Audit. Members appreciated the green initiatives being taken in the college & asked to implement the recommendations and Inspection will be conducted in the next Academic year.



4. Budget for the academic year 2021-2022:

The Budget for Academic Year 2021-2022 was presented before the members. It was again suggested to present the Budget Programme wise to identify which programme is making profit or loss. The members were assured of making the revised Budget, incorporating the given suggestions & the revised copy of the budget will be sent to them for the approval.

5. Feedback from stakeholders: Alumni, Parents, Employers & Students

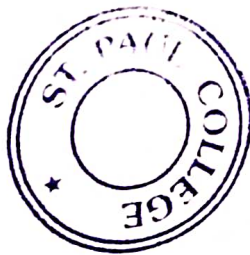
Members were informed about the Feedback Mechanism developed on the College Website to get feedback from the Stakeholders like Alumni, Parents, Employers, Teachers & Students.

6. Any other matter with the permission of Chair.

It was also suggested to design Short Term Courses in collaboration with the Sister Concern Colleges.



Principal
Dr. Antony Lawrence



Secretary
Dr. Sanjaykumar Pal