



St. Paul College

Behind VTC Ground, Ashelepada,
Near Ganpati Mandir, Ulhasnagar – 421004
(Affiliated to University of Mumbai)

IQAC Year : 2019-20

Introduction:

The Introduction Document for an Institutional Quality Assurance Cell (IQAC) file typically outlines the purpose, objectives, structure, and functions of the IQAC within an educational institution. It provides an overview of how the IQAC contributes to the enhancement of quality in various aspects of the institution's functioning, such as teaching, learning, research, and administration.

Objectives of IQAC:

- Enhancing quality and excellence in all aspects of the institution.
- Facilitating a systematic and continuous process of improvement.
- Ensuring compliance with accreditation standards set by NAAC.
- Fostering a culture of quality enhancement among stakeholders.

Structure of IQAC:

Composition of IQAC members (e.g., Chairperson, Coordinator, Faculty Representatives, Administrative Staff, External Experts)

Roles and responsibilities of IQAC members.

Organizational chart depicting the hierarchical structure of IQAC.

Functions of IQAC:

Development and implementation of Quality Assurance Policies (QAPs)



Preparation and submission of Annual Quality Assurance Reports (AQARs) to NAAC

Organizing workshops, seminars, and training programs on quality enhancement

Facilitating internal and external quality audits and assessments

Monitoring and evaluating the implementation of quality initiatives

Strategies and Action Plans:

Identification of key areas for quality enhancement based on NAAC criteria

Formulation of strategies and action plans to address identified areas of improvement

Allocation of resources and timelines for the implementation of action plans

Collaboration and Networking:

Collaboration with other institutions and stakeholders for knowledge sharing and best practices exchange

Networking with industry partners for industry-academia linkage and skill development initiatives

Participation in national and international quality assurance forums and conferences.

Conclusion:

Recap of the importance of IQAC in ensuring quality assurance and accreditation readiness

Commitment to continuous improvement and excellence in all endeavors

Invitation for feedback and suggestions from stakeholders



IQAC Coordinator



PRINCIPAL

St. Paul College

(Affiliated to University of Mumbai)

Behind VFC Ground, Asholepada,

Post: Chhatrapati - 421 004.



Tel. (0251) 258 22 55

ST. PAUL COLLEGE

AFFILIATED TO : UNIVERSITY OF MUMBAI

Ashelepada, Taluka - Ambernath, Post - Ulhasnagar, Thane - 421 004.

Ref No.

Date _____

INTERNAL QUALITY ASSURANCE CELL (IQAC)

COMPOSITION OF COMMITTEE FOR THE YEAR 2019-20

Sr. No.	Designation & Affiliation	Name of the Person
Chairperson		
1	Principal	Dr, Antony Lawrence
Vice Principal		
2	Member	Prof. Sharayu Gupte
IQAC Coordinator		
3	IQAC Incharge	Prof. Avadhoot Kanade
Teacher Faculties		
4	Member, H.O.D (B.Com)	Prof. Srishti Masand
5	Member H.O.D (B.com B&I)	Prof. Amelia Antony
6	Member H.O.D (BMS)	Prof. Muskan Jeswani
7	Member H.O.D (B.com A&F)	Prof. Harjeet kaur
8	Member, Faculties	Prof. Payal Hinduja
9	Member, Faculties	Prof. Dinesh Motwani



10	Member, Faculties	Prof. Pravin Nikam
Administrative Officers		
11	Member, Registrar	Mrs. Jagruti Choudhary
Nominee from Industry		
12	Member, Industrialist	Mr. Gul Advani
Local Society Nominee		
13	Member, Local	Mr. Eknath Padhare
Nominee from Alumni, Student & Parents		
14	Member, Alumni Representative	Mr. Manish Gond
15	Member, Student Representative	Mr. Sarvesh Patil
16	Member, Parent Representative	Mrs. Shraddha Patil

[Signature]

IQAC Coordinator

[Signature]

Vice Principal



[Signature]

PRINCIPAL

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(Affiliated to University of Mumbai)
Behind VTC Ground, Ashale
Post, Chembur - 400 004.



ST. PAUL COLLEGE

AFFILIATED TO : UNIVERSITY OF MUMBAI

Ashelepada, Taluka - Ambernath, Post - Ulhasnagar, Thane - 421 004.

Ref No.

Date 22/06/2019

Notice for IQAC Meeting

All the members of IQAC are hereby informed that meeting of the committee will be held on 25th June, 2019 at 1:00 p.m. the meeting will be held physically in G2 room however, all the member should attend this meeting as for the schedule.

Agenda of the meeting:

1. Constitution of members for formation of IQAC for academic year 2019-20
2. Discussion of each criteria in detail.
3. Distribution of criteria among members.
4. Discussion on Perspective Plan.
5. Any other relevant matter with the permission of chair.

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1	Principal	Dr, Antony Lawrence
Vice Principal		
2	Member	Prof. Sharayu Gupte
IQAC Coordinator		
3	IQAC Incharge	Prof. Avadhoot Kanade
Teacher Faculties		
4	Member, H.O.D (B.Com)	Prof. Srishti Masand
	Member H.O.D (B.com B&I)	Prof. Amelia Antony



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Teacher Faculties		
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	Member H.O.D (B.com B&I)	Prof. Amelia Antony

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15	Member, Parent Representative	Mrs. Shraddha Patil

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IQAC Coordinator

[Signature]
Vice Principal

[Signature]
Principal
PRINCIPAL
St. Paul College
 (Affiliated to University of Mumbai)
 Behind VTC Ground, Ashale pada,
 Post Ulhasnagar - 421 004.





St. Paul College

Behind VTC Ground, Ashelepada,
Near Ganpati Mandir, Ulhasnagar – 421004
(Affiliated to University of Mumbai)
NAAC Accredited

Internal Quality Assurance cell Minutes of Meeting

Date : 25th June, 2019
Time : 1:00 p.m
Venue : G2 room

Minutes of meeting :

The IQAC meeting for the Academic year 2019-20 commenced at 1:00 pm in G2 room. The following points were discussed in the meeting:

1. **Constitution of Members for Formation of IQAC (Internal Quality Assurance Cell) for Academic Year 2019-20** : The chairperson initiated the discussion on the constitution of members for the formation of IQAC for the academic year 2019-20.
2. **Discussion of Each Criterion in Detail**: Each criterion outlined for the IQAC was thoroughly discussed. The members provided their insights, suggestions, and recommendations to ensure comprehensive coverage and effective implementation. The discussion encompassed various aspects including but not limited to academic standards, teaching quality, research activities, infrastructure, student support, and governance.
3. **Distribution of Criteria Among Members**: The criteria for IQAC were distributed among the members based on their expertise, responsibilities, and interests. Each member was assigned specific areas to focus on, ensuring a balanced distribution of workload and expertise.
4. **Discussion on Perspective Plan** : College has developed a Perspective Plan for the next 5 years, focusing on its mission to provide quality education and foster holistic student development. The vision is to be a leading institution known for academic excellence, innovation in teaching, and community engagement. The objectives include enhancing academic programs, ensuring student success through support initiatives, and improving infrastructure and resources. Short-term goals and long-term goals are discussed. This was further informed to CDC for discussion.
5. **Any Other Relevant Matter with the Permission of the Chair**: Members were invited to bring forth any other relevant matters for discussion. Various topics were discussed, including potential challenges, resource allocation, and strategies for enhancing the quality assurance process.

IQAC Coordinator

Vice Principal

Principal

St. Paul College
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Behind VTC Ground, Ashelepada,
Post Ulhasnagar - 421 004.



List of Attendees :

Sr. No.	Designation & Affiliation	Name of the Person	Signature
Chairperson			
1	Principal	Dr. Antony Lawrence	<i>Antony</i>
Vice Principal			
2	Member	Prof. Sharayu Gupte	<i>Sharayu Gupte</i>
IQAC Coordinator			
3	IQAC Incharge	Prof. Avadhoot Kanade	<i>Avadhoot</i>
Teacher Faculties			
4	Member, H.O.D (B.Com)	Prof. Srishti Masand	<i>Smasand</i>
5	Member H.O.D (B.com B&I)	Prof. Amelia Antony	<i>Amelia</i>
6	Member H.O.D (BMS)	Prof. Muskan Jeswani	<i>Muskan</i>
7	Member H.O.D (B.com A&F)	Prof. Harjeet kaur	<i>Harjeet</i>
8	Member, Faculties	Prof. Payal Hinduja	<i>Payal</i>
9	Member, Faculties	Prof. Dinesh Motwani	<i>Dinesh</i>
10	Member, Faculties	Prof. Pravin Nikam	<i>Pravin</i>
Administrative Officers			
11	Member, Registrar	Mrs. Jagruti Choudhary	<i>Jagruti</i>
Nominee from Industry			
12	Member, Industrialist	Mr. Gul Advani	<i>Gul Advani</i>



Local Society Nominee			
13	Member, Local	Mr. Eknath Padhare	Eknath.
Nominee from Alumni, Student & Parents			
14	Member, Alumni Representative	Mr. Manish Gond	manish.
15	Member, Student Representative	Mr. Sarvesh Patil	Sarvesh.
16	Member, Parent Representative	Mrs. Shraddha Patil	Shraddha.





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Internal Quality Assurance Cell Action-Taken Report of IQAC Meeting

Date : 25th June, 2019

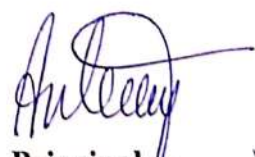
Time : 1:00 p.m

Venue : G2 room

- Each member agreed to review the assigned criteria and provide detailed feedback within the specified timeline.
- The chairperson will compile the inputs received from members and facilitate further discussions if necessary.
- College has developed a Perspective Plan for the next 5 years, focusing on its mission to provide quality education and foster holistic student development. The vision is to be a leading institution known for academic excellence, innovation in teaching, and community engagement. The objectives include enhancing academic programs, ensuring student success through support initiatives, and improving infrastructure and resources. Short-term goals and long-term goals are discussed. this was further informed to CDC for discussion.
- A follow-up meeting will be scheduled to review the progress and finalize the action plan for the implementation of IQAC for the academic year 2019-20.


IQAC Coordinator


Vice Principal


Principal
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Ashelepada, Taluka - Ambernath, Post - Ulhasnagar, Thane - 421 004.

Ref No. _____

Date _____

Notice for IQAC Meeting

All the members of IQAC are hereby informed that meeting of the committee will be held on 27th September, 2019 at 1:00 p.m. the meeting will be held physically in G2 room however, all the member should attend this meeting as for the schedule.

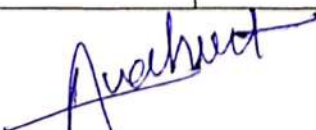
Agenda of the meeting:

1. Confirmation of minutes of earlier meeting.
2. Finalisation of SSR 2018-19.
3. Presentation of 1-7 criteria's.
4. Any other relevant matter with the permission of chair.

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Chairperson		
1	Principal	Dr, Antony Lawrence
Vice Principal		
2	Member	Prof. Sharayu Gupte
IQAC Coordinator		
3	IQAC Incharge	Prof. Avadhoot Kanade
Teacher Faculties		
4	Member, H.O.D (B.Com)	Prof. Srishti Masand




	Member H.O.D (B.com B&I)	Prof. Amelia Antony
5	Member H.O.D (BMS)	Prof. Muskan Jeswani
6	Member H.O.D (B.com A&F)	Prof. Harjeet kaur
7	Member, Faculties	Prof. Payal Hinduja
8	Member, Faculties	Prof. Dinesh Motwani
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IQAC Coordinator


Vice Principal




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Internal Quality Assurance cell Minutes of Meeting

Date : 27th September, 2019

Time : 1:00 p.m

Venue : G2 room


Minutes of meeting :

The IQAC meeting for the Academic year 2019-20 commenced at 1:00 pm in G2 room. The following points were discussed in the meeting:

1. **Confirmation of Minutes of Earlier Meeting:** The chairperson called for the confirmation of the minutes of the previous meeting. After a thorough review, the minutes were confirmed by all members.
2. **Finalization of SSR 2018-19:** The Self-Study Report (SSR) for the academic year 2018-19 was presented and discussed. Members provided feedback and suggestions for finalizing the report, ensuring its accuracy and comprehensiveness.
3. **Presentation of 1-7 Criteria's:** The 1-7 criteria's outlined for the current agenda were presented and discussed in detail. Each criterion was carefully examined, and members provided valuable insights and recommendations for effective implementation.
4. **Any Other Relevant Matter with the Permission of Chair:** Members were encouraged to raise any other relevant matters for discussion. Various topics were discussed, including upcoming events, resource allocation, and strategies for improving institutional quality.


IQAC Coordinator


Vice Principal


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Vice Principal			
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Teacher Faculties			
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7	Member H.O.D (B.com A&F)	Prof. Harjeet kaur	<i>Harjeet</i>
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10	Member, Faculties	Prof. Pravin Nikam	<i>Pravin</i>
Administrative Officers			
11	Member, Registrar	Mrs. Jagruti Choudhary	<i>Jagruti</i>
Nominee from Industry			
12	Member, Industrialist	Mr. Gul Advani	<i>Gul</i>



Local Society Nominee			
13	Member, Local	Mr. Eknath Padhare	Eknath.
Nominee from Alumni, Student & Parents			
14	Member, Alumni Representative	Mr. Manish Gond	Manish.
15	Member, Student Representative	Mr. Sarvesh Patil	Sarvesh.
16	Member, Parent Representative	Mrs. Shraddha Patil	Shraddha.





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Near Ganapati Mandir, Ulhasnagar – 421004
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NAAC Accredited

Internal Quality Assurance Cell Action-Taken Report of IQAC Meeting

Date : 27th September, 2019

Time : 1:00 p.m

Venue : G2 room

- The confirmed minutes of the earlier meeting will be circulated among all members for record keeping.
- Feedback provided on the SSR 2018-19 will be incorporated, and the finalized report will be prepared and submitted as per the timeline.
- The presentation on the 1-7 criteria's will be documented for reference purposes, and members will continue to collaborate on further refining the implementation strategies.
- Any additional matters raised during the meeting will be duly noted and addressed as required.


IQAC Coordinator


Vice Principal


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Behind VTC Ground, Ashelepada,
Post Ulhasnagar - 421004.





Pal Shikshan Sanstha's

Tel. (0251) 2580396

St. Paul College

(Affiliated to : University Of Mumbai)

NAAC Accredited

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Behind VTC Ground, Nr. Ganpati Mandir, Ashele Pada, Post : Ulhasnagar, Thane - 421 004.

Ref No.

Date _____

Notice for IQAC Meeting

All the members of IQAC are hereby informed that meeting of the committee will be held on 9th December, 2019 at 1:00 p.m. the meeting will be held physically in G2 room however, all the member should attend this meeting as for the schedule.

Agenda of the meeting:

1. Confirmation of minutes of earlier meeting.
2. Future and perspective planning of various activities.
3. Proposal to collaborate with DT Kalani for teacher exchange.
4. Review of criteria from criteria head
5. Any other relevant matter with the permission of chair.

Sr. No.	Designation & Affiliation	Name of the Person
Chairperson		
1	Principal	Dr, Antony Lawrence
Vice Principal		
2	Member	Prof. Sharayu Gupte
IQAC Coordinator		
3	IQAC Incharge	Prof. Avadhoot Kanade
Teacher Faculties		



4	Member, H.O.D (B.Com)	Prof. Srishti Masand
	Member H.O.D (B.com B&I)	Prof. Amelia Antony
5	Member H.O.D (BMS)	Prof. Muskan Jeswani
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[Signature]
IQAC Coordinator

[Signature]
Vice Principal



[Signature]
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(Affiliated to University of Mumbai)
Behind VTC Ground, Andheri West
Post Office - 400 054





St. Paul College

Behind VTC Ground, Ashelepada,
Near Ganpati Mandir, Ulhasnagar – 421004
(Affiliated to University of Mumbai)
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Internal Quality Assurance cell

Minutes of Meeting

Date : 9th December, 2019

Time : 1:00 p.m

Venue : G2 room

Minutes of meeting :


The IQAC meeting for the Academic year 2019-20 commenced at 1:00 pm in G2 room. The following points were discussed in the meeting:

1. **Confirmation of Minutes of Earlier Meeting:** The chairperson initiated the meeting by confirming the minutes of the previous meeting. After a review, the minutes were confirmed by all attendees.
2. **Future and Perspective Planning of Various Activities:** The members discussed future activities and proposed plans for the institution. Various aspects including academic programs, research initiatives, infrastructure development, and student welfare activities were deliberated upon to ensure holistic growth and development.
3. **Proposal to Collaborate with DT Kalani for Teacher Exchange:** A proposal to collaborate with DT Kalani for a teacher exchange program was presented and discussed. The potential benefits, scope, and feasibility of the collaboration were evaluated, and members provided their inputs and suggestions.
4. **Review of Criteria from Criteria Head:** The criteria outlined by the criteria head were reviewed and discussed in detail. Members provided feedback, suggestions, and recommendations to ensure alignment with the institution's objectives and standards.
5. **Any Other Relevant Matter with the Permission of Chair:** Members were invited to raise any other relevant matters for discussion. Various topics were discussed, including administrative updates, upcoming events, and opportunities for improvement.


IQAC Coordinator


Vice Principal




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Internal Quality Assurance Cell Action-Taken Report of IQAC Meeting

Date : 9th December, 2019

Time : 1:00 p.m

Venue : G2 room

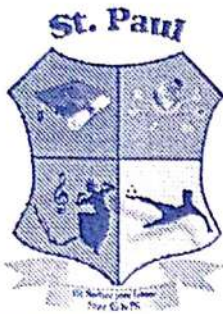
- The confirmed minutes of the earlier meeting will be documented and shared with all members for reference.
- Future planning activities will be further elaborated upon, and action plans will be devised and assigned to respective members for implementation.
- The proposal to collaborate with DT Kalani for teacher exchange will be further explored, and a detailed plan of action will be formulated for consideration.
- Feedback provided on the criteria from the criteria head will be compiled and incorporated as necessary, and further discussions will be held to finalize the criteria.


IQAC Coordinator


Vice Principal


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Pal Shikshan Sanstha's

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Behind VTC Ground, Nr. Ganpati Mandir, Ashele Pada, Post : Ulhasnagar, Thane - 421 004.

Ref No.

Date _____

Notice for IQAC Meeting

All the members of IQAC are hereby informed that meeting of the committee will be held on 17th February, 2020 at 1:00 p.m. the meeting will be held physically in G2 room however, all the member should attend this meeting as for the schedule.

Agenda of the meeting:

1. Review of previous minutes of meeting.
2. Perspective plan for new programmers and skill oriented courses for 2020-21.
3. To promote research among all the teachers.
4. Any other relevant matter with the permission of chair.

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Vice Principal		
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IQAC Coordinator		
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[Signature]
IQAC Coordinator

[Signature]
Vice Principal

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NAAC Accredited

Internal Quality Assurance cell Minutes of Meeting

Date : 17th February, 2020

Time : 1:00 p.m

Venue : G2 room

Minutes of meeting :

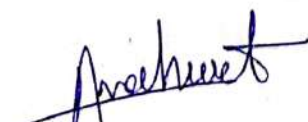
The IQAC meeting for the Academic year 2019-20 commenced at 1:00 pm in G2 room. The following points were discussed in the meeting:

Review of Previous Minutes of Meeting: The chairperson initiated the meeting by reviewing the minutes of the previous meeting. After a thorough review, the minutes were approved and confirmed by all attendees.


Perspective Plan for New Programs and Skill-Oriented Courses for 2020-21: A discussion was held regarding the perspective plan for introducing new programs and skill-oriented courses for the academic year 2020-21. Various ideas and suggestions were put forward to align the offerings with the current market trends and industry requirements. The members deliberated on the feasibility, curriculum design, and resource allocation for the proposed programs.

To Promote Research Among All the Teachers: Strategies to promote research among all teachers were discussed. Ideas such as organizing research workshops, providing incentives for publications, establishing research clusters, and fostering interdisciplinary collaboration were explored. The importance of creating a conducive environment and providing necessary support for research endeavors was emphasized.

Any Other Relevant Matter with the Permission of the Chair: Members were invited to bring up any other relevant matters for discussion. Various topics were discussed, including faculty development programs, student engagement initiatives, and administrative updates.


IQAC Coordinator


Vice Principal


PRINCIPAL
St. Paul College
(Affiliated to University of Mumbai)
Behind VTC Ground, Ulhasnagar - 421004



List of Attendees :

Sr. No.	Designation & Affiliation	Name of the Person	Signature
Chairperson			
1	Principal	Dr. Antony Lawrence	<i>Antony</i>
Vice Principal			
2	Member	Prof. Sharayu Gupte	<i>Sharayu Gupte</i>
IQAC Coordinator			
3	IQAC Incharge	Prof. Avadhoot Kanade	<i>Avadhoot</i>
Teacher Faculties			
4	Member, H.O.D (B.Com)	Prof. Srishti Masand	<i>Smasand</i>
5	Member H.O.D (B.com B&I)	Prof. Amelia Antony	<i>Amelia</i>
6	Member H.O.D (BMS)	Prof. Muskan Jeswani	<i>Muskan</i>
7	Member H.O.D (B.com A&F)	Prof. Harjeet kaur	<i>Harjeet</i>
8	Member, Faculties	Prof. Payal Hinduja	<i>Payal</i>
9	Member, Faculties	Prof. Dinesh Motwani	<i>Dinesh</i>
10	Member, Faculties	Prof. Pravin Nikam	<i>Pravin</i>
Administrative Officers			
11	Member, Registrar	Mrs. Jagruti Choudhary	<i>JChoudhary</i>
Nominee from Industry			
12	Member, Industrialist	Mr. Gul Advani	<i>Gul</i>



Local Society Nominee			
13	Member, Local	Mr. Eknath Padhare	<i>Eknath</i>
Nominee from Alumni, Student & Parents			
14	Member, Alumni Representative	Mr. Manish Gond	<i>Manish</i>
15	Member, Student Representative	Mr. Sarvesh Patil	<i>Sarvesh</i>
16	Member, Parent Representative	Mrs. Shraddha Patil	<i>Shraddha</i>





St. Paul College

Behind VTC Ground, Ashelepada,
Near Ganpati Mandir, Ulhasnagar – 421004
(Affiliated to University of Mumbai)
NAAC Accredited

Internal Quality Assurance Cell Action-Taken Report of IQAC Meeting

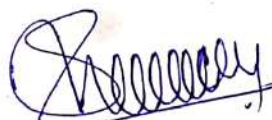
Date : 17th February, 2020

Time : 1:00 p.m

Venue : G2 room

- The confirmed minutes of the previous meeting will be documented and circulated among all members for record keeping.
- A detailed perspective plan for new programs and skill-oriented courses for the academic year 2020-21 will be developed, incorporating the suggestions and ideas discussed during the meeting.
- Initiatives to promote research among all teachers will be implemented, including organizing workshops, providing incentives, and fostering interdisciplinary collaboration.
- Any additional matters raised during the meeting will be duly noted, and appropriate actions will be taken as required.


IQAC Coordinator


Vice Principal


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