



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**ST. PAUL COLLEGE**

BEHIND VTC GROUND, NEAR GANAPATI MANDIR, ASHELEPADA,  
ULHASNAGAR 421004  
421004  
[www.stpaulcollege.co.in](http://www.stpaulcollege.co.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2019**

# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

St. Paul college was established in 2010-11 to conduct self financing courses. We are situated in a gram panchayat between the fast growing municipal corporations of Kalyan-Dombivali and Ulhasnagar. Although in a gram panchayat, we do have excellent infrastructure within our college campus which is comparable to the best with all modern facilities and amenities like a fully air-conditioned computer lab with full wi-fi access throughout the campus, large ventilated classrooms, fully functional gymnasium and gymkhana, an auditorium dedicated to Dr. A.P.J. Abdul Kalam with a capacity of 200 people, well stocked library, canteen and mini stadium.

We have Well qualified Professors and faculty from industry visiting us for guest lectures. We Coach and Groom students into professionals with business etiquette and Personality development. We encourage interaction with Industry executives with Management event, Seminars & workshops. We also guarantee 100% Placement Assistance. we strive to achieve excellence in the field of education by imparting value and knowledge based teaching by a small bunch of very dedicated teaching and non-teaching staff.

### **Vision**

St. Paul College will be a leader among educational institutions by being innovative, to meet the changing needs of society. It will be a center for learning where individuals can develop their intellectual capabilities throughout their lives in an environment that promotes academic achievement and excellence. It will be a diverse community where the highest moral and ethical values will prevail with a dual purpose, an inward focus on learning and an outward focus on service. We aspire to be recognized as a college/school of first choice for excellent and accessible education.

### **Mission**

To serve our students by teaching them problem-solving, leadership and teamwork skills, and the value of a commitment to quality, ethical behavior, society and respect for one another.

We are committed to meeting the educational needs of all our students and providing our faculty with the means to develop their intellectual capacity through teaching and interaction with society. We aim to enhance the quality of teaching and service programs through the support of the best faculty, staff and students and continue to improve the quality of all our students that prepare them for professional life, leadership and citizenship in a changing world.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Participative Leadership of the Principal Dr. Antony Lawrence
- Excellent infrastructure within college premises in spite of being in a rural area
- Use of ICT facilities to enhance the knowledge of the students
- St Paul believes in nurturing the future of the students to make them professional individuals, entrepreneurs etc. by focusing on academic as well as co-curricular activities.
- Well qualified and hard working staff

### **Institutional Weakness**

- Slow generation learners
- Many of our students have to work part time to support their families, which affects their academic performance a bit
- Road Connectivity to college is very poor
- College is permanently unaided, hence college has financial constraints to take care of. Financial funding is not available from any Government organization

### **Institutional Opportunity**

- Considering the demand for MCom and BSC-IT Programme, college has applied for the same to the university in the academic year 2019-20.
- Currently the college is situated under Gram Panchayat area – Ashelepada, Tal. Ambernath, which is to be merged in Kalyan Dombivali Municipal Corporation in the coming years. This change may increase the admission of students due to improvement in the infrastructure around the college.

### **Institutional Challenge**

- Changing admissions is a challenge to the college considering many other colleges have come up in the recent years offering multi disciplinary courses.
- Improving the communication of the students

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

- The curriculum of all the courses offered by our institute is designed by Mumbai University and is effectively implemented at our level.
- Academic teaching learning planning is done in consultation with all the departments and is reviewed periodically for its smooth functioning.
- To enrich employability skills, life skills and other values our institute has undertaken various subject related and add on courses like course on Tally, Excel, Yoga and meditation, stock market, etc.
- Our institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics by arranging awareness lecturers, workshops, street plays, poster making and elocution competition and public rallies.
- Various events are undertaken to improve professional skills of the students by giving them a platform

to develop their personalities and prepare them for a competitive world.

- Our institute implements effective feedback system by collecting feedbacks from students, faculty, parents and alumni to get the instincts about curriculum in detail and to counter the problems faced by students and teachers.

### **Teaching-learning and Evaluation**

Our institution continuously evaluates teaching and learning process as it is a complex process which is affected by many variables related to the learner, the context in which learning takes place, and the learning processes involved that help us to understand key variables that affect student learning by adopting the following:

- Institute follows transparent and effective admission process as per the university and government rules and it gives justice to all the students from open and reserved categories.
- Majority of the students in college are from economically weaker sections, college provides concession to those students which also helps in their betterment of future.
- There is continuous conduction of seminars, workshops and orientation programs, new and innovative teaching methods for effective learning.
- All programs are semester based and college follows affiliating examination pattern on credit based rating system.
- College provides special benefits and attention to differently abled students like provision of ramp, writer, etc
- Various certification courses like Tally, English speaking, GST, etc are provided to students.

Planning, dissemination, implementation and monitoring of CIE components are carried out as per the Academic Calendar.

### **Research, Innovations and Extension**

- We are very proactive in establishing various platforms for students to research, innovate and carry out extension activities. We have put relevant policies and practices into function and provide financial and competent human resources to our pupils.
- The focus has always been to follow a multi-faceted approach towards development of aptitude, research culture and scientific temper among our students.
- Over the years, we have organized several conferences, seminars, workshops and special lectures to keep our students abreast with the latest developments in the field of business and research.
- Understanding the demands of the changing times, we believe in promoting innovative thinking among the students by creating an ecosystem that enables them to think innovatively for gestation of start-ups.
- To enable this, we have set up an incubation centre in our college premises with ready availability of resources like books, computer and internet facilities.
- Apart from the college faculty and alumni, who are not professionals in their own rights, we make sure to invite industry professionals, faculties from other colleges to conduct lectures, seminars to broaden the outlook of our students. Apart from the knowledge they receive on our knowledge campus, the students are exposed to the actual working of the industries through internships in renowned organisations, industrial visits and MOU's with reputed organisations.
- We have an active DLLE and N.S.S. wing, which guides the students to participate in community

welfare activities and support relevant social causes. The institute has undertaken various activities to expose students to the wider issues in the society such as hygiene, environmental management, gender equality, HIV/AIDS awareness, entrepreneurship, self defense, etc.

- The college encourages the students by introducing them to different facets of society through various outreach programs for underprivileged sections of society such as career project exhibition, blood donation and health check-up camps, creating self defence mechanism workshop for females etc.
- The mission is to provide equal opportunity for education and encourage, enlighten and prepare students to be strong pillars of our nation. We pride in creating a holistic education environment that will ensure all-round development of students.

### **Infrastructure and Learning Resources**

Although we are situated in a Gram Panchayat – Ashelepada, the infrastructure within the campus is comparable to the best colleges.

We have the following infrastructural facilities which ensures effective teaching and learning

- large ventilated classrooms
- air-conditioned computer lab with Projector
- 2 Rooms with ICT Facilities
- wi-fi access throughout the campus
- fully functional gymnasium and gymkhana
- Auditorium dedicated to Dr. A.P.J. Abdul Kalam
- well stocked library
- mini stadium

### **Student Support and Progression**

All-Round development of the students through academic, co-curricular and extracurricular activities is St. Paul college's chief concern. The Institute is keen on students' participation, alumni engagement, and Excellent employment opportunities by providing enriched teaching-learning processes. Placement, Grievance Redressal, Anti-ragging cells are in place. Bridge and Value Added Courses are regularly organized. The students of the Institute are benefitted through various schemes such as scholarships and freeships of various kind. Overall support for capability enhancement and holistic development is also provided by encouraging students' participation in multiple extracurricular and educational activities.

Institute is concerned about students' progression to higher education by providing guidance through various platforms. Pre-placement training sessions are conducted for students in coordination with an external agency and faculty members for enhancing placement opportunities. St. Paul supports value-based education for inculcating social responsibility amongst the student community.

St. Paul College has an active Student Council. Student Council comprises Cultural, Technical, Sports, and Placements inputs. Councils encourage maximum participation of students for inter/intra collegiate events. A professional counselor is appointed and sessions are arranged periodically. This has greatly helped in the overall growth and development of the students.

An active Alumni Association has strengthened the alumni relationship with the Institute through its yearly meetings and regular interactions. The Alumni Association contributes in academic matters and in student support. Many alumni are engaged in various technical and non-technical events through their domain

expertise.

### **Governance, Leadership and Management**

St Paul is committed towards imparting a better quality education with the co-operation of all stakeholders. The institute actively involves all staff and students in all administrative, academic and non academic activities. St Paul provides various monetary and non monetary incentives to all its teaching and non teaching staff like monetary incentive for passing NET/SLET/PhD, NPS, FDP Programmes etc.

Strict adherence to financial transparency has enabled our institute to be financially self reliant.

### **Institutional Values and Best Practices**

St Paul adheres to the ideal of imparting value based education where the students are encouraged and exhorted to achieve academic progress along with being sensitized in areas of gender equality environmental awareness ecological sustainability with a high sense of personal and professional ethics and moral values. The students are taught to respect their environment by imparting lectures on waste management, reducing use of plastics, water conservation etc.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. PAUL COLLEGE
Address	BEHIND VTC GROUND, NEAR GANAPATI MANDIR, ASHELEPADA, ULHASNAGAR 421004
City	ULHASNAGAR
State	Maharashtra
Pin	421004
Website	<a href="http://www.stpaulcollege.co.in">www.stpaulcollege.co.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	ANTONY LAWRENCE	0251-2580396	9970023164	-	principal@stpaulcollege.co.in
IQAC / CIQA coordinator	SHARAYU SHROTRI	-	9920996388	-	iqac@stpaulcollege.co.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">Minority Certificate.pdf</a>
If Yes, Specify minority status	
Religious	
Linguistic	Hindi
Any Other	

<b>Establishment Details</b>				
Date of establishment of the college	09-09-2010			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	University of Mumbai	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No



<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	BEHIND VTC GROUND, NEAR GANAPATI MANDIR, ASHELEPADA, ULHASNAGAR 421004	Rural	0.5	2000

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	HSC	English	60	0
UG	BMS,Commerce	36	HSC	English	60	0
UG	BCom,Commerce	36	HSC	English	60	0
UG	BCom,Commerce	36	HSC	English	120	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	6	9	0	15
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	3	6	0	9
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	9	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		0	0	0	0

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 295

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	4

#### 3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
485	474	445	392	386

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
210	210	210	210	210

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
32	31	38	24	13

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	16	15	15	16

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	16	15	15	16

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 18**

#### Number of computers

**Response: 30**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
64.98	57.38	51.78	75.00	45.87

## **4. Quality Indicator Framework(QIF)**

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### **Criterion 1 - Curricular Aspects**

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#### **1.1 Curricular Planning and Implementation**

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

**Our institution ensures effective curriculum delivery through a well planned and documented process as follows:**

#### **1. Planning:**

- 1.The institute prepares its academic calendar in accordance with the university calendar for the smooth conduct of activities.**
- 2.Subject allocation is done as per the expertise and experience of the faculty.**
- 3.In the beginning of each semester the syllabus of respective subject is made available to each teacher.**
- 4.The teachers are asked to prepare semester- wise teaching plan of their respective subjects.**
- 5.Individual time table and master time table for each program is prepared and displayed on notice board for students and staff.**

#### **1. Implementation:**



1. **The teachers maintain ‘Academic Diary’. As per the format of diary, Individual Time-Table, Annual Teaching Plan, Text-books and Reference books, class and subject-wise are maintained.**
2. **Industrial Visits, Internships, Debates, Group Discussions, Seminars, Role plays, Value Added Courses, Certificate Courses are organized to ensure better learning process.**

### **1. Review :**

1. **A periodic review of curriculum delivery is taken in the meetings of academic departments. In meetings, Principal takes review of all the aspects of teachings and extra-curricular activities and provides valuable guidance and instructions.**
2. **Feedback on curriculum is taken from students, alumni and faculty as well, accordingly necessary actions are taken.**

**Head of the departments also take oral feedback from students timely regarding the completion of syllabus and other aspects of teaching.**

#### **1.1.2 Number of certificate/diploma program introduced during the last five years**

**Response: 6**

##### **1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	2	1

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response: 0**

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response: 0**

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response: 100**

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 4	
<b>File Description</b>	<b>Document</b>
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response: 2.74**

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	20	10	10	7

<b>File Description</b>	<b>Document</b>
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

**Our institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics by arranging awareness lectures, workshops, street plays, poster making and elocution competition and public rallies under NSS and extension activities.**

**Activities undertaken by our institution are as follows :**

- **Blood donation camp since 2014-15**
- **Gender awareness campaigns like save girl child, women empowerment, etc.**
- **Environment campaigns includes “Swachh Bharat Abhiyan”, “Health and hygiene”, road safety awareness programs, tree plantation and many more. Our institution has planted 6000 saplings for a village nursery in the year 2016-17.**
- **Other activities with regard to human values and professional ethics like Anti addiction campaigns, combating superstitions, weapon demonstration and many more.**
- **Our institution has also adopted village “Sonivali”, Badlapur in the year 2014-15 and “Kishore”, Murbad since 2015-16 for which bunds are constructed every year.**
- **In the year 2015-16, our institution was awarded with “Best NSS unit” in our region**

**1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**

**Response: 2**

**1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years**

**Response: 2**

<b>File Description</b>	<b>Document</b>
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking field projects / internships****Response:** 0**1.3.3.1 Number of students undertaking field projects or internships**

<b>File Description</b>	<b>Document</b>
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** A. Any 4 of the above

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:****A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected**

**Response:** C. Feedback collected and analysed

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 3.06

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	15	20	20

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 64.27

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
189	216	202	173	184

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
300	300	300	300	300

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years****Response:** 38.67

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
103	102	90	68	43

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

**The institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow learners**

**Since there is not a uniform level of understanding among all the students. Some students understand the concepts faster than others and some students may not have understood at all because of lack of concentration, absenteeism or other reasons. This is evaluated in the conclusion of every assessment tool. For this, The institution accesses the learning level of the student after the admission on the basis of their previous examination results and bifurcates them in two groups, (a) Advanced learners (b) Slow learners.**



## Assessment Process:

- 1) **CLASS TESTS:** In each semester two or three class tests are conducted covering almost entire syllabus to check the students' understanding level. This creates a habit of regular studies in students. Result is prepared and a retest is conducted for students failing or remaining absent.
- 2) **ASSIGNMENTS AND TUTORIALS:** Assignments for each subject is given for checking their understanding level to the students and checked regularly.
- 3) **CONTINUOUS ASSESSMENT:** The practical work is assessed regularly and continuously. It generally consists of 25 marks. These marks are split into appropriate categories. It is assessed by the faculty on the same day or next week and marks are assigned and communicated with the students.
- 4) **Oral Tests:** Timely oral tests are conducted in lecture itself to judge the grasping capacity of the students.

## Identification of slow and advanced learners

The slow learner students are identified and on the basis of last year result and a special program - extra remedial lectures is arranged for improving academic performance. Schedule for the extra lectures is prepared. Most tough and practical subjects on which coaching are to be given is decided by asking the students.

The institution takes following efforts for both the learners:

### (a) For Advanced Learners :

1. Advanced learners are made to participate in group discussions, technical quizzes to develop problem-solving

**abilities in them and thus overall improving their presentation skills.**

- 2. Various seminars on different subjects are conducted for enhancing their practical knowledge.**
- 3. Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well as various events conducted in the college**
- 4. Bright and diligent students are inspired and encouraged to take up competitive exams like IBPS, CAT, CET, IRDA etc**
- 5. Students are provided by the books, reference books, bulletins, educational journals and magazines**
- 6. Advanced learners are encouraged to take part and participate in various Competition held by college like Mock Budget, mock interviews, Debates, etc.**

**(b) For Slow Learners:**

- 1. Extra lectures with special guidance are conducted.**
- 2. They are asked to solve the home assignments**
- 3. Consultation session by certified counselor**
- 4. Online Study links are provided to them**
- 5. Smart learning methods are used with the help of Audio and Visual aids**
- 6. Repetition of important points.**
- 7. Guiding students to the main points of lessons and tests.**

8. **Using real-life examples while teaching.**

9. **Resources like broad band Internet, Library facilities, Access to Newspapers, Magazines, Bulletins, etc**

File Description	Document
Any additional information	<a href="#">View Document</a>

File Description	Document
Any additional information	<a href="#">View Document</a>

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.21

#### 2.2.3.1 Number of differently abled students on rolls

**Response:** 1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

The college uses various student centric methods as follows for enhancing learning experience.

1. **Project Work:** Group Project Work is allotted to students and are asked to present it, this enhances quality of Team Building, Presentation Skills, Communication Skill etc.

2. **Home Assignment:** Home assignments are given to students on monthly basics based on their curriculum syllabus.

3. **Guest Lectures:** College conducts guest lectures on specific topic. The guest lectures are delivered by the Experts. This enhances the Quality learning,

4. **Participative Learning:** Students are asked to participate and present on every alternate Saturday for various personality and language development programmes/ competitions as debates, group discussion, mock interviews, mock budgets, etc.

5. **Seminars / Workshop:** Seminars and workshop are conducted in the college premises or sometimes the students are even sent to other colleges to attend such seminars which are related to their subject and they are even provided with the certificates. Attending seminars help in improving communication skills, gaining expert knowledge, networking with others and boosting among the students.

6. **Competitions:** Our college encourages the students to participate in the various Intra as well as Inter collegiate competition called “**Magique**”. Students are boosted by our teachers to participate in other colleges for competition.

7. **Industrial Visit:** The students are taken to Industrial Visits every year to provide an insight regarding internal working of manufacturing units. It helps to extent the theoretical knowledge with the practical experience.

All these methods are followed to increase interest and involvement of Students in learning.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 0

#### 2.3.2.1 Number of teachers using ICT

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 37.31

#### 2.3.3.1 Number of mentors

**Response:** 13

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

#### Response:

Innovation and creativity forms the major part of any college in teaching and learning process.

#### Teaching process

1. Teachers adopt innovative methods in teaching i.e movie screening, Storytelling, Use of various teaching tools etc.
2. While taking lectures, continuous classroom monitoring is done by teachers and Questions and Answer session is conducted at the end of lecture.
3. Various innovative teaching styles like management games, Simulation games, and extempore activities are taken up by the professors to make learning interesting.
4. Presentations, Assignments and online lectures are uploaded on college website.
5. Classes are conducted outside the classroom to make students understand about practical aspects of the subject.
6. Case studies and problem based experiments are given to students to enhance their decision making abilities

#### Learning Process

1. Several certification courses are offered by college to students like Stock market, Tally, Excel, GST.
2. Mock budget and Mock interviews are conducted in the college campus to make students aware about the real life and current affairs.
3. College has special space for 'Creativity' in which creative arts of students is kept.
4. Internship amenities and placement assistance is also provided by the college to the students.
5. Simulation games are designed for students to closely stimulate them with real world activities.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 5.25

##### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 5.87

##### 2.4.3.1 Total experience of full-time teachers

Response: 88

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

##### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 19.58

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	4	4	3	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

The college has implemented the following strategies to evaluate the performance of the students. The college attempts to make the process more Transparent and Objective. After consultation with the Principal and IQAC Coordinator, the college has introduced the following reforms :

- 1) At the beginning of the academic year the entire process of evaluation is planned by the Coordinators with the Consultation of Principal and IQAC coordinator and is Displayed on the college notice board for the student's reference.
- 2) Along with the home assignments, students are also introduced to new methods like Surprise test, Open book test, Quiz, Orals, etc.
- 3) The Examination committee prepares the schedule of Internal/Unit test and Midterm/Semester Examination as per University Guidelines and display the Notification of the same on the Website and Notice board for student reference.

- 4) The assessment is done by the College teaching faculty itself for the First and Second year students. Third year assessment is evaluated by the University with the help of Online Screening Marking system.
- 5) Our institution is allotted with the OSM CAP center by the University for the convenience of the Teaching faculty for the Paper assessment.
- 6) Faculty members are communicated with the process of Evaluation process prescribed by the University in the staff meeting by the Examination committee.
- 7) The evaluation process is communicated to the students, parents and other stake holders by the general instructions mentioned in the College Prospectus.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

As the institution is Affiliated to the University of Mumbai, our colleges follow all the norms prescribed by the University. The process of internal assessment is communicated to the institution well in advance and the students are made aware of the Evaluation system to ensure the strictness and transparency.

Evaluation reforms led by the University:

- 1) The University has introduced Credit based Rating System for all the Streams and subjects at all level.
- 2) The responsibility for conducting First and Second year Examination has been handed over the college but Online Delivery of Question paper is done by the University itself till 2018-19. From 2019-20, the University has reverted to the old practice of letting Individual colleges for conducting the First year and Second year examination.
- 3) Additional exams are arranged for student who fails to attend the Exams on the grounds of Personal reason, Medical reason, culture or sports. If the Principal is convinced regarding the genuineness of each individual case.
- 4) ATKT exams are also scheduled for failure students.

Institution maintains transparency through the following Practices :

- Declaration of result on the College notice board.
  - If any student is not satisfied with the marks given in respective subject, he/she can apply for the Photocopy or Revaluation for the further verification, as per the guidelines laid by the University.
- 5) Formative evaluation is continuously done by the following methods used:
- Unit test



- Oral test
- Seminars
- Class test
- Project report on the field visits
- Home assignments
- Attendance

6) Summative evaluation is done on the basis of the Marks obtained by the student in the Semester examination.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

The examination committee consists of Chief Conductor, Senior Supervisor & all departmental heads.

The mechanism of grievances of examination consist of following three steps:-

#### 1.Redressal mechanism for grievances Prior Examination

Grievances like non-issuance of hall ticket, correction in name, correction in roll number, change in subject, In this case, the students can contact Examination committee. After verification of the application, necessary corrections are done immediately and new document is issued after replacement.

#### 1.Redressal mechanism for grievances during Exam

1. Any doubt in the question paper reported by student is cleared by the Faculty and Chief Conductor immediately after consulting university if required.

#### 2. Unfair means

1. The process of Unfair means is prescribed by the Mumbai University as per clause 5050.

2. If the student is caught doing the malpractice with material such as mobile phone, paper chits, etc, the copy case is filed against him/her

3. The form is filled by the student under the prescribed format given by University

4. The student is called for hearing and the unfair means committee conducts the Procedure as prescribed by the university and the necessary steps are followed. The report is submitted to the Principal and IQAC coordinator.

### 3. Redressal mechanism for grievances after Exam **REVALUATION AND PHOTOCOPY:**

- If according to student the marks given to him/her are not just, he/she can apply for Photocopy and Revaluation of respective subject.
- From the First Half of 2019, in case of Third year Examination's Revaluation/Photocopy, the Candidate have to themselves apply on the University Portal and also make online Payment.
- In the case of First and Second years, a form is filled by the student with the respective documents attached with it and fees is charged as per University norms.
- Photocopy is received by the student, if student feels he is not satisfied after consulting the subject teacher and if there is any possibility of change in marks, he/she can apply for revaluation.
- This process has a time bound of 20 days from the date of declaration of result.

To ensure that the entire system is transparent, time bound and efficient, the Examination department has appropriate and proficient committee members with student-centric mind set, IT resources along with the necessary, security and surveillance systems

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

##### Response:

##### **DRAFTING OF THE ACADEMIC CALENDER:**

- Academic calendar is prepared by referring to the Calendar which is published by the University of Mumbai at the beginning of semester.
- An exhaustive Academic calendar is prepared by the Coordinators in consultation with IQAC and Principal, in the month of May.
- Academic calendar comprises of teaching – learning schedule, holidays, Examination schedule i.e internal and semester exams, cultural events, Annual events, various departmental & Student meeting etc.

##### **DISSEMINATION:**

- Academic calendar is displayed on the Notice board, Faculty room and also linked on the website for the easy communication to the students.
- The academic calendar is communicated so that the students and teachers should know all the activities.

##### **EXECUTION:**

- Conduction and Management of Internal Examination and timely completion of paper assessment

is assured in it.

- Various academic activities like Seminars, Workshops, debates, group activities, Industrial visit and Field visit are carried out as per the schedule specified in the Academic calendar.
- Final year Projects are reviews as per the planned schedule.
- Internal evaluation is conducted in the college by Examination committee. It helps to improve the students as well as teachers overall performance. And it enhances the better result of the college
- The practice of internal examination builds confidence of the student to crack Semester examination
- Thus, the academic calendar plays the key role for the conduct of CIE

#### MONITORING AND SURVEILLIANCE:

- Compliance related to the various components of CIE is monitored at the end of each semester by the Departmental Coordinators along with IQAC.
- Adherence of CIE components to the academic calendar is noted by Departmental Coordinators.

All the activities are monitored and corrective actions, if any, are taken immediately

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

Learning outcomes are the statements that describe significant and essential learning that learners have achieved and can really demonstrate at the end of program or course. These relate to the essential and enduring knowledge, abilities (skills), knowledge and attitudes that students acquire as they progress through the program.

#### Mechanism of communication

1. Educational curriculum and learning outcomes are at one's disposal in the departments for ready testimonial to the teachers and students.
2. Soft copy of the curriculum and learning outcome of program and courses are also uploaded on the institution website.
3. The significance of the learning outcome has been discussed with the teachers in every IQAC meeting.
4. The students are also made familiar with the same through Induction meeting.
5. The college has also been nurturing to students by keeping them engaged in various educational

activities and continuous aid is provided by the faculty.

6. The institution has taken efforts to create an academic environment and improve the efficiency and potency of the course content delivery.
7. College ensures that the course outcomes are attained through dispersion of knowledge by way of theory and practical knowledge of the subject.
8. As far as enhancing student knowledge is concerned, in addition to normal classroom teaching the college adopts other teaching methods that includes participative, active and interactive teaching learning.
9. Every year the learning outcome achievements are monitored by keeping a record of internal evaluation and university examination results of the students.

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

Evaluation of attainment of program specific outcome is of crucial importance to check quality up gradation process of the institution.

Process/implementation evaluation determines whether program activities have been implemented as intended.

The IQAC has framed the process for the evaluation of the program outcome. Proper care has been taken to make this procedure transparent, stout and vigorous.

#### Process:

- Coordinators of concerned program are asked to assess the students regarding attainment of program outcomes using the process formed.
- The final result of every student is examined by the program coordinators. From examination the inference is drawn regarding the program outcome and based on the same, next batch is guided.
- College evaluates the attainment of program specific outcomes and course outcomes on the basis of the development of students to further education and their employability.
- The college provides career guidance to final year students through the seminars, workshops, etc to boost their confidence level and their overall personality. The college has given multiple placement assistance to students.
- The evaluation is carried out on the basis of random sampling. The responsibility for the evaluation and to prepare the report on the attainment of the program outcome is given to the head of the IQAC department by the head of the department.
- Each department conducting different programs are instructed to choose 20% of students of last

year. For eg. If there are 40 students in BMS then 20% i.e. 8 students are selected out of 40 students.

- Survey form is made for third year students even Alumni survey is conducted as and when they are employed.

### 2.6.3 Average pass percentage of Students

**Response:** 27.97

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 33

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 118

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 3.47

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 15

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

- Provide creative space for a healthy transfer of knowledge. Promote innovative thinking by creating an ecosystem that is conducive for growth of start ups.
- **A special room** has been earmarked in the college premises exclusively for conducting research based study with books, computer and internet facilities as incubation centre.
- It has collection of various books, economic survey's, working space etc inorder to felicitate research, which enables creation and transfer of knowledge.

- Industry professionals, Faculty from other colleges and College Alumni is invited to conduct lectures as part of our innovation initiative.
- Besides the above programs other programmes other inter collegiate programmes are conducted by the students of the college for inculcating entrepreneurship amongst the young students.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** No

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Response:** No



File Description	Document
e- copies of the letters of awards	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

## 3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years



**Response:**

College has an active DLLE and N.S.S. wing which guides the students to participate in community welfare activities and support relevant social causes. College has undertaken various activities to expose students to the wider issues in the society such as hygiene, environmental management, gender equality, HIV/AIDS awareness, Entrepreneur skills related knowledge, DLLE generates the funds by charging Rs. 200 registration fee and NSS receive their funds from Mumbai University, for additional expenses Departmental grant is used.

**Some of the major DLLE & NSS activities conducted by the College include:**

1. Career project exhibition
2. Conduct blood donation and health check up Camps
3. Create awareness about HIV/AIDS
4. Creating Self Defence Mechanism workshop for making girls Confident to handle critical situations alone.
5. Enhancing the moral values through several activities to make them a good citizen.
6. Annapoorna yojana
7. Tree plantation
8. Spread awareness about General Hygiene, Spread of Air borne diseases like Malaria, Dengue diseases through posters and exhibitions.

All such endeavours create a spirit of teamwork, sense of commitment and dedication to purpose which go a long way in cultivating leadership qualities in the young generation.

The Mission here is to provide Equal Opportunity for Education and encourage, enlighten and prepare students to be useful citizens Holistic Education ensuring all-round development of students. Create a human capital, which can be an asset to the nation. This is best achieved through participation in various activities of the DLLE & NSS, which inculcate the values of empathy, service to the society, discipline, team work and patriotism.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response: 1**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response: 90**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
26	20	25	19	00

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response: 13.15**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
65	58	64	50	50

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 1**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 0**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The college is situated in a Gram Panchayat Ashelepada. It is surrounded by Green Fields and the mud road ends at the college. In spite of the fact that the college is in a backward area, still it has all the facilities comparable to that of a college in urban area. College is having 16 Classrooms and IT lab equipped with 30 Computers with Projector Facility, Lan and Wi-fi Connection facilities. The Lab is equipped with Broadband Connection with approximate speed of 25 mbps, the bandwidth was increased in the year 2018 considering the increasing demand.

There are two rooms with Audio Visual facility cum seminar hall. St Paul college also has an auditorium of 2000 square ft dedicated to Dr. Abdul Kalam with a capacity of accommodating 200 people approximately. We also have an indoor Gymkhana / Gymnasium of 700 sq. ft.

An open ground of approx 6000 sq. ft. is available for outdoor games and has a mini stadium to seat about 150 students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**

**Response:**

The college places emphasis on Education as well as on extracurricular activities such as Football, Cricket, Carrom, Chess, Karate, Table Tennis, Music etc. College is having playground of 6000 sq feet. St Paul's Football team is among the top 8 teams competing in Mumbai University. One of our students Mr. Farooq Chaudhary has represented the Senior India in Football team.

Our college students have been awarded 2nd prize for street play in Udan Festival conducted by DLLE Section of Mumbai University.

College also has Full fledged Gymkhana / Gymnasium of 700 sq. ft. with adequate equipments.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 11.11

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 9.84

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.50	2.15	10.36	4.09	6.69

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

St Paul college is using a customised library software that suits the requirements of college staff and students. The software is developed in the year 2019. The software has features like List of Books, Circulation System, Books Searching. The software is in development stage and will be developed in the

coming years to suit our requirements.

The software helps in managing day to day activities of the Library efficiently helps in saving time and energy, efficient handling of books database etc.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

##### *Reference Books*

We have 2 Encyclopedias and we have some motivational books and some subject reference books

##### *Journals and Periodicals*

2 Journal are subscribed by the college

- Journal Of Human Value from IIM Calcutta
- Abhigyan from Foundation for organizational Research And Education (FORE)

##### *News Paper*

5 Daily news paper are purchased by the college.

- |                   |         |
|-------------------|---------|
| • Times of india  | English |
| • DNA             | English |
| • Hindustan Times | English |
| • Navbharat Times | Hindi   |
| • Economic Times  | English |

##### *E-Books*

E-books available on our website.

##### *Magazine*

6 Magazines are subscribed by the college.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 0.75

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.40	0.27	0.91	0.86	1.29

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>



**4.2.5 Availability of remote access to e-resources of the library****Response:** No**4.2.6 Percentage per day usage of library by teachers and students****Response:** 10.2**4.2.6.1 Average number of teachers and students using library per day over last one year****Response:** 51**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The College has always given importance to IT Facilities considering the growing demand for internet and social media.

We are having IT Lab Equipped with Lan and Wi-fi Facilities having 30 Computers with a Projector. Recently we have purchased **17 Computers** in the year 2018-19 considering the increased requirement of students.

We also have 3 Laptops to be used by the faculty and staff to be used as and when required.

Also we have increased the bandwidth capacity of our internet connection to approximately 25mbps in the year 2018. We also have free wi-fi facility available for the students. College also has e-books and e-journals available with website and library.

**4.3.2 Student - Computer ratio****Response:** 16.17**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)****>=50 MBPS****35-50 MBPS****20-35 MBPS****5-20 MBPS****Response:** 20-35 MBPS

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 9.01

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
5.20	3.72	9.32	6.10	2.04

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

St Paul has adequate facilities for sports, cultural, Audio-Visual and Computers. We have various systems and procedures which ensures maintainance and optimum utilisation of the resources. A designated staff member takes a round of all the classrooms, washrooms and other rooms and ensures that the rooms are cleaned and all the electrical devices and washroom fittings are in good and working conditions. Any fault is treated on priority basis by calling in the electricians, plumbers and other personnel as required.

Physical facilities like Classrooms, Computer Lab are utilized optimally. Infrastructure is shared by St Paul Degree College, St Paul Junior College and St Paul English School as per a time table that is drawn before the start of the academic year. Every year a budget is prepared for the purpose of maintaining and upgrading the facilities available in Library, Computer Lab and Sports and Gymkhana. We have separate schedule for the use of physical and academic facilities.

Adequate number of Fire safety extinguishers have been installed at various places at all floors and all staff have been provided with adequate training, by way of lectures/demonstrations, in the usage of the fire fighting equipments if and when required.

For maintenance of computers we have in-house team which takes care of all the day to day Computers and Networking equipments, LAN Cables etc. As and when serious problems arise, outside engineers are requisitioned for solving the problems.

The college has also formed a Committee which looks after the Maintenance and Cleanliness of the entire St Paul Campus. Cleanliness schedule is prepared and a strict watch is kept to ascertain that the schedule is followed on a regular basis. The waste generated are stored in containers and disposed off when the municipal garbage trucks arrives at the premises.

The drainage system is adequate to evacuate excess rain water from the premises thereby ensuring that the premises are not water logged during the rainy season.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 4.63

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	50	0	35	7

#### File Description

#### Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Any additional information

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.21

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	0	0	0	0

#### File Description

#### Document

Any additional information

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development

- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 6.17

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
45	25	30	13	24

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

**the last five years****Response:** 0**5.1.5.1 Number of students attending VET year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description****Document**

Details of the students benefitted by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** No**File Description****Document**

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 3.6**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	1	0	2

**File Description****Document**

Details of student placement during the last five years

[View Document](#)

Any additional information

[View Document](#)

**5.2.2 Percentage of student progression to higher education (previous graduating batch)****Response:** 3.13

## 5.2.2.1 Number of outgoing students progressing to higher education

Response: 1

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)****Response:** 60

## 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

## 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

**5.3 Student Participation and Activities****5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national**

**/ international level (award for a team event should be counted as one) during the last five years.**

**Response: 1**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### **5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

- Students' council is formed with the representation of students who are interested in development of college and organizing cultural activities.
- The Student council also has the representation of all the Co-ordinators and some alumini.
- The members of the Students Council have to elect the Secretary from among themselves. The candidates nominated for election must signify his/her consent. It is not open to an elector to either propose or second his own candidature.
- The Student Council has a significant role to play in cultural, educational and administrative working of the Institution.
- It develops leadership qualities and certain other life values among the students. The leadership qualities among the students lay down a stepping stone for actual academic and other kinds of developments
- The student's council bridges the gap between the students and faculty.
- By and large, the Student Council is monumental in the formation of a sound academic and administrative culture of an Institution.
- The students council helps the other committees in actively participating in college activities.

### **5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**

**Response: 6.6**



5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	7	7	8	5

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

- Yes, the college has an active Alumni Association, it contributes significantly in various college activities. It was an ad hoc group initially but now it is in the process of registration this year.
- Alumni's are invited for judging events during intra-collegiate programmes and activities.
- Our NSS activities and extension programmes are done by the guidance and support of our alumins.
- College progression is done a lot through Alumini.
- Alumni are actively involved in much of the placement activities of the students which help built an better company portfolio for the college
- Alumni's are also called for sharing their corporate experience and educating their juniors about work life

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)**  
? 5 Lakhs

**4 Lakhs - 5 Lakhs**

**3 Lakhs - 4 Lakhs**

**1 Lakh - 3 Lakhs**

**Response:** <1 Lakh

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>

#### **5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**

**Response:** 3

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	0	0

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

The St. Paul college was established by, Pal Shikshan sanstha in the year 2010. The Pal Shikshan Sanstha had earlier established the St. Paul English school in the year 2004 and St. Paul Jr. College in the year 2009.

The St. Paul College which is affiliated to Mumbai university started the BMS course in the year 2010 and B. Com, BBI and BAF in the year 2011.

The college is managed by a managing committee whose members are from the trust, Faculty, academics, prominent local persons.

##### The college's vision is

St. Paul College will be a leader among educational institutions by being innovative, to meet the changing needs of society. It will be a center for learning where individuals can develop their intellectual capabilities throughout their lives in an environment that promotes academic achievement and excellence. It will be a diverse community where the highest moral and ethical values will prevail with a dual purpose, an inward focus on learning and an outward focus on service. We aspire to be recognized as a college/school of first choice for excellent and accessible education.

##### College's Mission is

To serve our students by teaching them problem-solving, leadership and teamwork skills, and the value of a commitment to quality, ethical behavior, society and respect for one another.

We are committed to meeting the educational needs of all our students and providing our faculty with the means to develop their intellectual capacity through teaching and interaction with society. We aim to enhance the quality of teaching and service programs through the support of the best faculty, staff and students and continue to improve the quality of all our students that prepare them for professional life, leadership and citizenship in a changing world.

College has constituted an IQAC as per NAAC guidelines comprising of members from all categories of stake holders.

All required Committees have representation from teaching staff , Non- Teaching staff , students , parents and alumni

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

#### *The institution practices decentralization and participative management*

The institute follows a decentralized and participative style of management. The principal being the head of the institution monitors the overall academic, administrative, finance and day to day running of the institution with an eye on future growth prospect. There is a hierarchical set up for effective and efficient functioning of the organization.

The Vice principal assists the principal in all activities and is in turn helped by a head coordinator, examination head, coordinators of various faculties and the registrar for the administrative purpose.

During the time of admission a committee is constituted consisting of coordinators and other faculty members to ensure smooth admission process.

Examination committee consists of Head of examination and all faculty coordinators this ensures total fairness and transparency in the conduct of examination. The examination result is declared within 30 days from date of last exam

IQAC		
1	Sharayu Shrotri	Chairperson
2	ALL	
Auditing		
1	Avadhoot Kaande	Chairperson
2	Sharayu Shrotri	Member
3	Dinesh Motwani	Member
4	Srishti Masand	Member
Examination		
1	Harjeet Kaur	Chairperson
2	Srishti Masand	Member
3	Muskan Jeswani	Member
4	Amelia Antony	Member
Admission		
1	Dr. Antony Lawrence	Chairperson
2	Sharayu Shrotri	Member
3	Harjeet Kaur	Member
4	Muskan Jeswani	Member
5	Amelia Antony	Member

6	. Dinesh Motwani	Member
<b>Unfair Means</b>		
1	Avadhoot Kanade	Chairperson
2	Harjeet kaur	Member
3	Muskan Jeswani	Member
4	Srishti Masand	Member
<b>NSS</b>		
1	Madhur Kanade	Chairperson
2	Kamlesh Gurbani	Member
3	Payal Hinduja	Member
4	Ajay Shelar	Member
<b>DLLE</b>		
1	Amelia Antony	Chairperson
2	Muskan Jeswani	Member
3	Ajay Shelar	Member
4	Praveen Nikam	Member
<b>Sexual Harassment</b>		
1	Amelia Antony	Chairperson
2	Bhavana Bhatia	Member
3	Madhur Kanade	Member
4	Payal Hinduja	Member
<b>COLLEGE DEVELOPMENT</b>		
1	Sharayu Shrotri	Chairperson
2	ALL Teaching staff	Members
<b>Local Management</b>		
1	Shambunath Pal	President
2	Dr. Sanjaykumar Pal	Secretary
3	Pushpadevi Pal	Treasurer
4	Dr. Antony Lawrence	Principal and Chairperson
5	Sharayu Shrotri	Vice Principal
6	Avadhoot Kaande	Head Co-ordinator
7	Amelia Antony	Co-ordinator(B&I) and Counsellor
8	Jagruti Chaudhari	Registrar
9	Eknath Padhare	Local Representative
10	Mohan Patil	Parent
11	Suresh Rupchandani	Industrialist
<b>Anti Ragging</b>		
1	Bhavna Bhatia	Chairperson
2	Heena Aswani	Member
3	Avadhoot Kanade	Member
4	Amelia antony	Member

Library		
1	Jyoti Kadam	Chairperson
2	Avadhoot Kanade	Member
3	Heena Aswani	Member
4	Kamlesh Gurbani	Member
Student Grievance		
1	Srishti Masand	Chairperson
2	Kamlesh Gurbani	Member
3	Amelia Antony	Member
4	Avadhoot Kaande	Member
5	Dinesh Motwani	Member
Women Development		
1	Sharayu Shrotri	Chairperson
2	Heena Aswani	Member
3	Dinesh Motwani	Member
4	Praveen Nikam	Member
5	Ajay Shelar	Member
Placement		
1	Muskan Jeswani	Chairperson
2	Amelia Antony	Member
3	Heena Aswani	Member
4	Madhur Kaande	Member
SPORTS		
1	Kalmlesh Gurbani	Chairperson
2	Praveen Nikam	Member
3	Ayub Md	Member
4	Praveen Nikam	Member
STUDENT COUNCIL		
1	Amelia Antony	Chairperson
2	Payal Hinduja	Member
3	Harjeet Kaur	Member
4	Muskan Jeswani	Member
Alumni		
1	Amelia Antony	Chairperson
2	Muskan jeswani	Member
3	Harjeet kaur	Member
4	Madhur Kanade	Member

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

The institute has a strategic plan aligned with the vision and mission statements for the development of the college. Three important main committees are formed for achievement of objectives IQAC, College development committee and student and alumni council.

A core group consisting of the principal , Vice – principal , a few senior faculties and the registrar develops the plan and prepares the budget. The core committee also prepares a report for augmentation and up gradation of infrastructural facilities and its maintenance.

Perspective Strategic Plan for the next Five Years

- To add a new wing to the existing L shaped building
- To introduce new courses like M. Com (Accountancy), M. Com (Management) and BSC (IT) (Already applied for AY 2020-21)
- To upgrade sports facility in the Gymkhana and build a mini stadium
- To increase usage of ICT in teaching and learning
- To develop entrepreneurship and employability skills among students

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

The Pal Shikshan Sanstha started the process of starting a college and was successful in starting the BMS( Affiliated to Mumbai University ) in the year 2010. The B. Com , BBI , BAF courses was successfully started in the year 2011. The managing Committee looks after not only the running of the college but also its future plans.

Managing committee consists of

#### Trust Side

Mr. S. R. Pal – President

Mr. Sanjay Pal - Secretary

Mrs. Pushpadevi Pal – Treasurer

### **College Side**

Dr. Antony Lawrence – Principal

Mrs. Sharayu Shrotri – Vice Principal and IQAC Chairman

Mr Avadhoot Kanade – Head Co-ordinator

Ms. Amelia Antony – Co-ordinator (B&I) & Counselor

Mrs. Jagruti Chaudhari – Registrar

### **Other Stakeholders**

Mr. Padhare – Prominent Local Resident

Mr Mohan Patil - Parent

Mr. Suresh Rupchandani - Industrialist

St. Paul has decentralized operations and has delegated authority at various levels to ensure good governance. The Principal is the academic & administrative head who monitors the overall functioning and has powers for academic, administrative, finance and institute's growth. For efficient functioning, the day to day administration is coordinated by

Vice Principal (VP) and academic administration at institute level is coordinated by the Head Co-ordinator and also co-ordinators of various programmes.

### **Service Rules**

The institute has devised a set of service conduct rules which are made available to all the teaching and non teaching staff at the time of recruitment. All service matters like Leave are followed as per the service rules.

### **Promotional Policies**

Being a private unaided institution promotions are made on the basis of seniority cum suitability.

### **Grievance redressal mechanism**

The institution has various committees such as Sexual Harassment, Anti Ragging, Caste Discrimination cell, Unfair Means etc. which reviews and addresses grievances if and when they occur.



File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** E. Any 1 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

The college has different committees which are headed by head co-ordinator, examination chief, programme co-ordinators and senior faculties. The committee members meet at periodical intervals or as and when a situation arises and takes appropriate actions for resolving the issues.

#### **PLACEMENT COMMITTEE**

To encourage the students to get practical knowledge of the working environment in the industry, the placement committee decided to approach various organizations for providing internship facilities for the students. Flipkart responded very positively and in AY 2018-19, 15 students were provided with internship facilities for 45 days.

#### **NSS COMMITTEE**

The NSS committee was committed towards providing information to the youth regarding various government schemes through the programme "Yuva Mahiti Doot"

The St Paul NSS team having adopted a village "Kishor Gaon" near Murbad, build 5 check dams every year from 2015-16. In fact in the year 2015-16, when the whole of Maharashtra was reeling under severe drought situations, because of the efforts of the St Paul NSS team in building 5 check dams, the villagers had adequate water supply not only for irrigating their land to grow vegetables but also could provide drinking water to their cattle.

### **DLLE COMMITTEE**

To sensitise the students on socio-cultural realities around us the department of Life Long Learning and Extension offers the students extension work projects encompassing social issues and development of entrepreneurship. In the year 2018-19 DLLE Department of St Paul College had taken up career project through which each student had to interview individuals of various careers like choreographers, event planners, airline employees and celebrity management etc, we had then held a career exhibition for rest of the college students to educate them on offbeat career choices that they could take up after their graduation.

### **WOMEN DEVELOPMENT COMMITTEE**

The WDC conducted a self defense course for the female students and faculty so as to enable them to face situations if ever they encounter such a problem. It was received with enthusiasm by all the ladies in St. Paul.

## **6.3 Faculty Empowerment Strategies**

### **6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**

#### **Response:**

#### **1) Welfare Schemes for Teaching Staff:**

St Paul college has a policy to recruit and retain well qualified staff as their permanent faculties. To encourage them incentives are provided to qualified in NET/SLET/PhD. Any faculty passing any one of these is awarded Rs. 5000 increment in their monthly emoluments.

The entire fees for attending various faculty development programmes, IQAC Programmes etc are reimbursed after proper sanction for the same is obtained from the Principal and IQAC Chairman

The IT Room is provided with full internet access and printing and photocopying equipments are made available to faculties for preparation of papers for publication in various journals.

#### **2) Welfare Schemes for Non-Teaching staff:**

Institute believes in the overall development of its administrative & support staff as well.

**Sponsorship/Fee Reimbursement for Workshop/Training:** Fee reimbursement is given after taking proper sanction from the Principal

**Leaves:** The Institute has various leaves like casual leave, earned leave as per the HR policy.

### 3) General Welfare Schemes for all staff:

**Benefits to employee child:** students seeking admission in the same college or school gets special concessions in fees.

**Policy for Higher Studies:** The Institute recognizes the need for continuously educating its teachers. Faculty who have completed two years of continuous service are provided with Leave/Reduced teaching load to pursue Masters/Doctoral research

**Early Salary payments during festivals:** During prominent festival times, salaries of staff are credited well in advance.

**Recreational Activities, Sports & Gymkhana:** To maintain a healthy environment, the college has a full-fledged Gymnasium and Gymkhana offering recreational facilities like Carrom, Table Tennis, Chess, Badminton, 5-a-side football

**Health Awareness Programs:** The Institute arranges health awareness programmes like cancer awareness, yoga sessions, organ donation etc.

### NPS Facility

NPS Facility is provided to all staff who have completed one year of service. The college pays a minimum amount of Rs. 250 to the junior most staff and the staff may decide to match it or save a higher amount per month.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 40.75

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	7	5	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 1.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	1	1	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 0

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

- The college has different format for appraisal of faculty members and administrative staff.
- Performance self appraisal form for faculty members and confidential report for administrative Staff. In addition to above we also have students feedback system for teaching staff.
- The college has a committee to analyse these reports and submit its observation to the IQAC.
- IQAC and CDC discusses this report with the Principal
- Principal communicates to individual teaching and non teaching staff on one to one basis.
- Based on the recommendation of IQAC and CDC training programmes are organised wherever needed and senior administrative staffs from other college have been invited for conducting workshop.
- Senior faculty members from other institute are invited for interaction with the teaching staff.
- IQAC plays a vital role in these exercises.
- Subsequent students feedback have indicated an improvement in the above cases
- An appraiser - appraisee system is followed at St Paul, where each of the faculty is appraised at two levels.

File Description	Document
Any additional information	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution conducts internal and external financial audits regularly****Response:**

The college has instituted an internal as well as external audit system.

Internal audit is the watchdog which helps the college to systematically evaluate the effectiveness of financial system. It monitors the accounting heads like Fees received from students, various expenses made such as, Salary, NPS, Profession Tax, TDS, Rent, Electricity, Sports/Culture Assets and Liabilities etc. A thorough check and verification of all vouchers of the transactions is carried out in each financial year. The observations given by the auditors are duly complied with. Statutory audit is conducted once in a year by the external auditor as per stipulated provisions of the Income Tax Act, Charity Commissioner and other applicable rules and regulations.

File Description	Document
Any additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)****Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.00	0.00	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources****Response:**

The only source of income to the college is the fees collected from the students and from the Maharashtra Government (Samaj Kalyan Section for Reserved category students).

For the annual college event "Maquie" sponsorship amount is also collected from various organisations, institutions, institutions, bodies for which receipt are issued. An annual budget is prepared at the beginning of the year and the monthly receipt and expenditures are monitored as against the budgetary allocations throughout the year.

**6.5 Internal Quality Assurance System****6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes****Response:**

- IQAC was established in the year July 2018
- Mrs. Sharayu Shrotri has been appointed as the IQAC Chairperson
- IQAC meets as and when required with a proper notice along with agenda.
- IQAC has sub committees who assists the core committees in different areas.

- The report of IQAC deliberations are placed before college development committee (CDC) for inclusion in the budget and recommendation.
- IQAC organises academic and administrative audit every year.
- The outcome of this initiative is encouraging.

#### **Incremental academic growth:**

- The college has increased the number of classrooms and other facilities for students to accommodate the increased needs.
- The revamp of college canteen was done and new items were introduced in the menu by demand of students.
- IQAC had recommended to increase the number of computers in the Computer Lab, accordingly 17 Computers were purchased in the academic year 2018-19
- To meet the requirements of the students the college has taken the initiative to enhance the speed of WIFI coverage throughout the campus in the college premises

#### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

##### **Response:**

IQAC has recommended many reforms to enhance the quality of teaching learning of which the following two stand above all.

##### **Use of ICT**

The introduction of ICT methods over traditional teaching methods helps the students to understand and analyze better. ICT has brought in improvisation in teaching learning process as it helps in streaming internet contents to the classroom.

ICT also aims to allow the students to easily access the necessary information over the Internet. It aims to equip learners with the appropriate social skills required to cooperate with fellow ICT learners for a more productive learning experience.

For this purpose apart from two classrooms, the Computer Lab is also provided with a Projector and also two rooms are equipped with Audio Visual facilities.

##### **Industrial visit and study tours**

Industrial visit is conducted once yearly to give exposure and bridge the gap between the college and corporate. Students are put on live projects based on the information they learn from industrial visits. Industrial visits adds value-added learning method for management students as learning from text books, lectures does not suffice for holistic for holistic learning Practical, hands-on learning is essential for better understanding of work process and business function. Industrial visits help enhance interpersonal skills and communication techniques of the students. It helps in bringing awareness among the students about the industry practices and regulations during visits.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year****Response:** 0**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**File Description****Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)**6.5.4 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

**A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** E. None of the above**File Description****Document**

Details of Quality assurance initiatives of the institution

[View Document](#)**6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)**



**Response:**

- 2014-15 :- The college constructed a spacious Auditorium of 2000 sq ft in the name of Dr. Abdul Kalam with a capacity of 200 people.
- 2015-16 :- St Paul College has set up of Gymkhana and Gymnasium with equipments such as Table tennis, Carrom, Chess, Badminton, Skating, Multi Gymnasium with Walker, Bench press, weights, Mirror etc.
- 2016-17 :- Considering the additional requirement of classrooms for elective courses implemented by University of Mumbai, the college constructed 6 classrooms.
- 2017-18 :- We have set up two rooms with Audio Visual Facilities to enable the students to get the benefit of internet based knowledge.
- 2018-19 :- Its important to be up to date with current changing technology. Considering the fact, the college has acquired 17 Computers for the use in the computer lab. Also the internet bandwidth capacity has been increased from 5 mbps to 25 mbps. College has implemented atomization of fee receipts for which a customized software was developed, which is in a development phase.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Number of gender equity promotion programs organized by the institution during the last five years**

**Response:** 33

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	3	8	6	11

**File Description**

**Document**

List of gender equity promotion programs organized by the institution

[View Document](#)

**7.1.2**

**1. Institution shows gender sensitivity in providing facilities such as:**

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

**Response:**

**Safety and Security**

- Issues regarding gender sensitivity are given top priority at St Paul.
- The number of girls in our institution is 140 which is 29.04 % of total number of students.
- Girls and Boys are given equal opportunity to participate in all social, cultural, academic, sports activities etc.
- The entire campus is covered by 16 CCTV Cameras.
- The Women Development Cell conducts various activities to sensitize the students regarding Gender Equality.
- The entire teaching and non teaching staff are exhorted to keep strict vigil at all times.
- Security guards (both male and female) man the entrance gate throughout.
- All visitors to the campus are properly screened and not allowed to go beyond the reception counter.
- Identity Cards are compulsorily to be worn by both students and faculty within the college premises.
- First Aid Box is available at the reception counter.

- The institution has a tie-up with a well known local hospital for providing medical facilities.
- Adequate number of fire fighting equipments are provided in each floors and the staff is trained to handle them in case of emergencies.
- The names of professors handling sexual harassment cases are prominently displayed to enable girl student to approach them without fear. It's a proud moment for St Paul that due to our strict vigilance, no cases have been reported so far
- Police helpline numbers are prominently displayed at various locations in the premises and One police officer from the local police station is nominated as a Nodal Officer for any issues regarding the college.

### Counseling

- Counseling is an important area of activity in our college. One of our professors, Ms. Amelia Antony is a trained counselor, psychotherapist and is available in the premises from 8am to 4pm and the normal counseling time is between 12:30pm to 2pm.
- Regular awareness sessions are conducted by the counselor as also from outside resources and local police personnel.

### Common Room

- There is a Girls common room with seating facility on the second floor with attached wash rooms. Also we have Sanitary Vending Machine with proper disposal facility.
- There are separate washrooms for Girls students, Boys students and staff.

#### 7.1.3 Alternate Energy initiatives such as:

##### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 32000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

#### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 40

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4800

#### 7.1.4.2 Annual lighting power requirement (in KWH)

Response: 12000

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

#### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

#### Response:

##### Solid waste management

The college has been declared as a less plastic use zone.

With emphasis on reducing plastic use to the barest minimum use possible.

The canteen staff, students and teaching, non teaching staff are discouraged from using non-biodegradable products while consuming food stuff or any type of drinks

Every classroom is provided with Blue and Red dustbin for segregating solid waste and wet waste.

The solid waste is aggregated and disposed off through the daily waste collection municipal trucks.

The wet waste are sent to the composting pit, where it is converted to organic green compost, which is used in the botanical garden within the premises.

The newspapers, magazines and answer sheets (After the stipulated time) are disposed off through scrap dealers, also old, broken, unusable furniture periodically.

Lectures are arranged to sensitize the students to maintain cleanliness throughout the premises and also make aware about the Swatch Bharat Abhiyan Initiative of the Government.

The NSS Volunteers also sensitize the local population about the need to maintain cleanliness in the area.

##### Liquid waste management

The liquid and toilet waste go through a septic tank and the excess water goes into the municipal sewage drain.

### **E-waste management**

St Paul has a policy to largely reduce e-waste by repairing and recycling old systems. However, the inevitable e-waste is disposed off through various NGOs and institutions which conduct e-waste disposal camps.

Monitors, printers, PCs, Networking equipment like routers, switches, hubs etc are periodically disposed. All monitors used at St Paul are LCD monitors. Seminars on E-waste management are also organized.

### **7.1.6 Rain water harvesting structures and utilization in the campus**

#### **Response:**

The St Paul Campus is in a low lying area and surrounded by a swampy type of fields. Therefore, the ground water level is higher. Therefore, no rain water harvesting technique is required.

The drinking water requirement is met with municipal drinking water pipe lines which is stored in underground tanks and pumped to overhead tanks. All other requirements for washing, mopping, flushing etc are provided by the bore well situated in the premises. Due to the fact that the ground water level is higher in our surrounding areas, the tubewell/borewell finds good quality water at a depth of 80 feet.

### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### **Response:**

St Paul Campus pays great emphasis on following Green Practices for a sustainable environment. The entire campus is lined with various types of fruit bearing and other large trees providing adequate greenery and shade. A small botanical garden provides a variety of plants which not only enhances the aesthetic values and improves the visibility contents.

It's a visual delight for the students to see such variety of plants and shrubs including cactus to be seen at one single place.

Some students come to college using bicycles and adequate parking space is provided to them within the campus.

Since bus services are not available to the college campus, many students and staff do car-pooling to commute to and from college. Free parking space is provided inside the college campus.

Since the college campus is situated in a village, the approach road is not a “Pukka” road but even enough for walking or riding bikes. Before every monsoon gravel is put wherever necessary to ensure safe walking and riding.

The college has been declared as a less plastic use zone. With emphasis on reducing plastic use to the barest minimum use possible.

St Paul has customized a software for the issue of fee and other receipts which helps in saving paper. St Paul also believes in recycling and reusing paper and reduce wastage. Circulars and important messages are passed on through e-mails, whats app and through website.

#### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

#### **7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

- 1. Physical facilities**
- 2. Provision for lift**
- 3. Ramp / Rails**
- 4. Braille Software/facilities**
- 5. Rest Rooms**
- 6. Scribes for examination**
- 7. Special skill development for differently abled students**
- 8. Any other similar facility (Specify)**

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

<b>7.1.12</b>	
<b>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>
<b>7.1.13 Display of core values in the institution and on its website</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Provide URL of website that displays core values	<a href="#">View Document</a>
<b>7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</b>	
<b>Response: Yes</b>	
<b>File Description</b>	<b>Document</b>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
<b>7.1.15 The institution offers a course on Human Values and professional ethics</b>	
<b>Response: No</b>	
<b>7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</b>	
<b>Response: No</b>	
<b>7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</b>	
<b>Response: 15</b>	
7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony	



and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

#### Response:

- The College celebrates with great whim and vigour Independence day, Republic Day, International womens day, Gandhi Jayanti, Christmas, Marathi Bhasha Divas, Teachers Day, Gurupornima etc. every year. The students and faculty participates enthusiastically in all these events.
- Womens development council organizes special activities on anniversaries of very prominent Indian and foreign women. This gives our students an insight into the lives of these women personalities.
- In fact the St Paul College auditorim is named after the great indian space scientist and the most beloved former President of India Late Dr. A. P. J. Abdul Kalam.

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

St Paul maintains complete transparency in each and every one of its dealings, be it financial or administrative.

#### Financial Transparency

- All payments are done through crossed cheques. Only minor payments where cheques are not accepted are made by cash on production of proper bills and vouchers
- Fees Collected at the accounts office counter and immediately receipts for the full amount is issued. Any other receipts are also accepted and receipts are issued on the spot.
- From the Academic Year 2019-20 the receipts are computer generated.
- Salaries of all staff are credited to their account, deductions like Income Tax, NPS, Profession Tax are made to salary statements and credited to respective accounts.

### Academic Transparency

- The time table for individual faculty is created and forwarded to them to enable them to prepare their lesson plans and lectures well in advance
- The students go through an induction process wherein the planning for the entire semester is explained to them thoroughly.
- The exam schedules are also put up well in advance (internal exams and semester exams, when conducted by college). This enables the lecturers and students to prepare themselves well in advance.
- The papers are corrected and results put up within 45 days from the date of the last exam

### Administrative Transparency

- HR Department conducts induction programmes for newly recruited staff wherein all service policies and the working environment is made clear.
- Suggestion boxes are placed at various locations.

### Auxiliary Transparency

- Statutory Committees like Anti-Ragging Committee, WDC are functioning as per the UGC directives.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

**Response:**

### Best Practices – 1

#### Title of the Practice – Green Energy Generation

**Context** – In the year 2017-18, the institution proposed establishment of Solar Panel on the roof top for electricity generation A 10KV solar panel was installed at our campus in the year 2018-19. To “Go Green” we chose to install solar panels in the campus which will generate electricity that can be used in the Classroom, IT Lab, Corridors, Gymkhana and Administrative spaces. The excess electricity generated was sent to the MSEB Electricity Grid.

#### Objective of the practice –

- Solar Panel works well on roof tops and generates electricity for entire campus.
- It reduces operating cost for the campus
- System helps us to conserve electricity and be unique in our approach towards energy consumption
- Solar panels are ideal for reducing electricity bills and cost cutting thereby reducing pollution.
- It simultaneously generates a thought in students to save electricity and impacts on the consumption of electricity at a larger scale.

- Solar Panels doesn't release any emissions into the atmosphere, in order to generate electricity which means we have green and clean energy production together.

#### **The Practices –**

- Our institution has made it possible to actually use solar energy in replacement of electricity generated by fossil fuels.
- Though the solar energy cost huge one time investment, it is a permanent solution to the environmental issues.
- In India we receive solar radiation throughout the year which is nearly 3000 hours. It will be a matter of great distress if we waste it. We are trying to make a small effort to utilize this beautiful recourse given by nature.
- The electricity generated is passed on to the state electricity grid and a net metering system keeps track of the electricity generated. This excess electricity passed on to the grid is adjusted against the monthly electricity bill. This constitutes a huge saving potential which will help in recovering the initial cost of nearly 7 lacs in about 5 years time.
- St Paul as a matter of policy have systematically replaced all its old tubelights with the energy saving LED tubelights.
- All electrical equipments and fixtures are selected with care looking into their ability to save and conserve electricity.
- Staff are clearly instructed to switch off fans, lights and other electrical equipments when not in use.

#### **Obstacles faced and strategies used –**

- The initial cost of about 7 Lakhs was intimidating and there was a general hesitancy in going for this eco friendly system.
- Not much was known about Solar power generation and its payback period.
- A lot of research into the construction and usage of solar power panels and its working was undertaken by the Principal and after having convinced himself regarding the benefits of using solar energy for electricity generation purpose at St Paul, the decision was made to procure such a system.
- After installation of the solar panels, we realized that the power load was very low due to our college being in a rural area.
- The matter was taken up with the MSEB authorities and after checking the net meter and enhancing the power load, the solar power generation system was commissioned.

#### **Impact of the practice –**

- Although it is too early to ascertain the full power generation capability as the rains had set in within a few days of the commissioning of the solar power system.
- However, the solar power panels installed on top of the roof has generated a lot of curiosity among the faculty, other staff and students.
- The local population is also intrigued with the contraptions shining on top of the roof at St Paul
- It has elicited a lot of curious questions from the villagers all around and hopefully it will result in more solar power plant installation.

#### **Resources required –**

- Total installation cost of the system was around Rs 7 Lakhs
- The sun being a free provider of sunlight on almost 3000 hours per year, there is no requirement of additional monetary inputs
- The solar panels requires washing and cleaning with a hose pipe for washing away any dust that may have settled on the solar panels which may affect the efficient generation of solar power

## Best Practices – 2

### TITLE OF THE PRACTICE :- THE FLAIR PROJECT

#### Context: -

St. Paul college is in a rural area and all the students that we get is from an economically weaker and agricultural community The college is situated in an area of socially and economically challenged locality. Most of the parents are of rickshaw drivers, handcart pullers, vegetable vendors, milk vendor, newspaper vendor, domestic help and working in small to medium size shops for a small wage, we noticed that the students had a lot of potential but they were not motivated towards self development, that's how the Flair Project was developed. The Project encompasses all the events and activities done by St. Paul College. Through this project we aim at developing key employability and life skills among the students. And to our immense surprise this project has worked wonders and given us exemplary students

#### Objective of the Practice: -

- 1.To develop Interpersonal Skills among the students
- 2.Teach students how to effectively evaluate and exercise time management techniques
- 3.To develop Team building Activities
- 4.Hierarchical structure are imbibed in them
- 5.To develop Public relations as a second nature
- 6.To teach them Digital Marketing
- 7.To develop a flair for Hospitality for guest
- 8.To develop Leadership skills
- 9.Communication skills are enhanced
- 10.Personality development as the cornerstone of all activities
- 11.Sensitizing them about the Gender Equality
- 12.Management skills

#### The Practice: -

In the first year students are incorporated in the Cultural committee, where they are segregated into different committees according to their aptitude and flair for the working of said committee. Here they are coached and taught various attributes like Sensitizing them about the Gender Equality , Hospitality and public relation which help in their growth and development. This helps them understand hierarchical structure and flow of authority.

In the Second year they are given committees to head and first year students to work under them. They are held responsible for the performance and management of the said committee which gives them a sense of

responsibility. The second year student learns leadership and interpersonal skills

The Third year students are in charge of the more important committees and they also manage the working of the second year students. They are given a lot of responsibility to juggle and this teaches students how to effectively evaluate and exercise time management techniques. They are also encouraged to guide and help their juniors which is an effective way of developing leadership skills.

#### **Obstacles Faced: -**

- Lack of student motivation for self development
- The college, being permanently unaided, its financial burden is enormous although the management contributes towards deficit of any funds required.
- Due to the orthodox mentality for the region, the parents are hesitant to send their wards for any extracurricular activities
- Temperamental issues due to the age group that we work with.

#### **Impact of the Practice:-**

- The above referred practices have been found successful in overall skill and personality development of the students
- Our students have earned us laurels and pride wherever they have be placed
- Due to the leadership qualities developed during the 3 years period Some of our students have become entrepreneurs and have set up their own business.
- Our students have gone to represent India in sports and dance due to the constant encouragement and personality development skills that the college has inculcated in them
- We have developed a team of highly motivate and loyal alumni who are always promoting, influencing and encouraging their juniors to do better in their academic. They also help their juniors for placements.

#### **Resources Required:-**

- A well developed Incubation center
- Timely monetary inputs by the management
- A committed team of faculty and a dedicated Student counselor who counsels the parents and students alike
- St. Paul is equipped with all the resources and infrastructure required for the implementation of the flair project which is now a well-established best practice at the Institute.

### **7.3 Institutional Distinctiveness**

**7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

**Response:**

Over 90% of our students belong to lower middle and lower income group. Hence the college has a great responsibility to ensure that these students are guided properly and lead a good life. In this direction college organises activities which, we consider, as distinct from the activities of other institution.

- College celebrates Independence Day, republic day, international women's day, and important national festivals.
- We organise events and special lectures on days such as Gandhi Jayanti, children's days, Shiv Jayanti, Ambedkar Jayanthi, Savitribai Phule Jayanthi etc.
- We also organise events on days with importance of ancient Indian culture.
- WDC organises special events on days in memories of women to attained status of eminent of the society.
- Saturday club framed to celebrate cultural events and also social events so that students can enjoy as well as build their inherent confidence.
- Saturday club organises program such as debate, essay writing, poster making, quiz competition, chess competition, PPT Presentation, etc.
- NSS Organises program on tree plantation, awareness program on malaria and dengue, blood donation camp, special camp at Kishore Gaon, Sonivali Village, Tree Plantation at Jawsai Village, Khuntavali. NSS is also a part of swachh bharat abhiyan, rally programs such as road safety, to educate girl child and to save girl child.

## 5. CONCLUSION

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### **Additional Information :**

- Despite the fact that we are in a rural setup with a dirt road, which vanishes during the monsoon (The time for admissions) our student intake is satisfactory.
- Every year the college has seen an incremental growth in numbers.
- College is popular among the local population due to nearness and railway station being walkable distance
- Our students get the benefit of Job oriented, skill development courses like Tally, Stock Market, Excel, communication skills etc at absolutely zero cost
- The Library is stocked with sufficient books for the students thus saving them the cost of purchasing this from the markets

### **Concluding Remarks :**

Our college, notwithstanding the fact, that we are in a rural environment with students coming from poor and deprived families, we have committed ourselves to uplift our students from the present social milieu to a better quality enhanced environment and to enable them to face the challenges of the present technologically advanced world and succeed in it. This we do by being a student centric college where the needs of the students are met individually and collectively to make better Indians.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years            Answer before DVV Verification : 3            Answer after DVV Verification: 0</p> <p>Remark : No relevant mapping of new courses with the existing courses provide. No circular or any othe document related to the introduction of new courses</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>20</td> <td>15</td> <td>10</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>20</td> <td>10</td> <td>10</td> <td>7</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	8	20	15	10	7	2018-19	2017-18	2016-17	2015-16	2014-15	14	20	10	10	7
2018-19	2017-18	2016-17	2015-16	2014-15																	
8	20	15	10	7																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
14	20	10	10	7																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years            Answer before DVV Verification : 5            Answer after DVV Verification: 2</p>																				
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships            Answer before DVV Verification : 29            Answer after DVV Verification: 0</p> <p>Remark : No supporting documents provided</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and</p>																				



	<p>feedback available on website</p> <p>Answer After DVV Verification: C. Feedback collected and analysed</p>																				
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT</p> <p>Answer before DVV Verification : 13</p> <p>Answer after DVV Verification: 0</p> <p>Remark : No list of teachers provided. No relevant usage of e-learning facilities provided</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>0</td> <td>2</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	2	1	0	2	1	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
2	1	0	2	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
3.3.1	<p>The institution has a stated Code of Ethics to check malpractices and plagiarism in Research</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p>																				
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes</p> <p>Answer After DVV Verification: No</p>																				
3.4.2	<p>Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	2	0	0	1	0	2018-19	2017-18	2016-17	2015-16	2014-15					
2018-19	2017-18	2016-17	2015-16	2014-15																	
2	0	0	1	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	

1	0	0	0	0
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3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
40	27	43	28	25

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
26	20	25	19	00

Remark : Revised as per clarification provided by HEI

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	0	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

1	1	0	0	0
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3.50	3.00	11.00	4.00	6.50

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3.50	2.15	10.36	4.09	6.69

Remark : Revised as per the detailed statement of account with the highlighted value

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.40	0.26	0.91	0.36	1.00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.40	0.27	0.91	0.86	1.29

Remark : Revised as per supporting statement of accounts

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer before DVV Verification : Yes

Answer After DVV Verification: No

5.1.1	<p>Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years</p> <p>5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>103</td> <td>102</td> <td>90</td> <td>68</td> <td>43</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>50</td> <td>0</td> <td>35</td> <td>7</td> </tr> </tbody> </table> <p>Remark : Revised as per supporting document</p>	2018-19	2017-18	2016-17	2015-16	2014-15	103	102	90	68	43	2018-19	2017-18	2016-17	2015-16	2014-15	9	50	0	35	7
2018-19	2017-18	2016-17	2015-16	2014-15																	
103	102	90	68	43																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
9	50	0	35	7																	
5.1.3	<p>Number of capability enhancement and development schemes –</p> <ol style="list-style-type: none"> <li>1. For competitive examinations</li> <li>2. Career counselling</li> <li>3. Soft skill development</li> <li>4. Remedial coaching</li> <li>5. Language lab</li> <li>6. Bridge courses</li> <li>7. Yoga and meditation</li> <li>8. Personal Counselling</li> </ol> <p>Answer before DVV Verification : A. 7 or more of the above  Answer After DVV Verification: C. Any 5 of the above</p>																				
5.1.6	<p>The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <p>Answer before DVV Verification : Yes  Answer After DVV Verification: No</p> <p>Remark : Though harassment not reported, the institution bounds to have agrievance committee and meeting to be held</p>																				
5.3.1	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national /</p>																				

international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : B. Any 4 of the above

Answer After DVV Verification: E. Any 1 of the above

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	7	5	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
19	7	5	0	0

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	7	5	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : As clarified by HEI

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.50	0.00	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.00	0.00	0	0	0

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: E. None of the above

Remark : As clarified by HEI

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: D. At least 2 of the above

Remark : Only ramp and washroom accepted

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years  
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	6	8	5	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : No supporting documents provided

7.1.16	<p>The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>
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## 2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>225</td> <td>225</td> <td>225</td> <td>225</td> <td>225</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>210</td> <td>210</td> <td>210</td> <td>210</td> <td>210</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	225	225	225	225	225	2018-19	2017-18	2016-17	2015-16	2014-15	210	210	210	210	210
2018-19	2017-18	2016-17	2015-16	2014-15																	
225	225	225	225	225																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
210	210	210	210	210																	
1.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>31</td> <td>38</td> <td>24</td> <td>13</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>32</td> <td>31</td> <td>38</td> <td>24</td> <td>13</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	33	31	38	24	13	2018-19	2017-18	2016-17	2015-16	2014-15	32	31	38	24	13
2018-19	2017-18	2016-17	2015-16	2014-15																	
33	31	38	24	13																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
32	31	38	24	13																	